

Instructor NCO Vacancies – 4 Jan 2019

HOW TO APPLY:

Click here for the hiring and certification process: <http://www.airuniversity.af.mil/Holm-Center/AFJROTC/Display/Article/1067612/>

1. Meet the instructor applicant prerequisites (send all correspondences to HQ-InstructorMgmt@afjrotc.com)
2. Must have an approved instructor application on file at Holm Center/JRI five duty days prior to the close out date application must be completed and approved by COB 11 Jan 19 for this close out date of 18 Jan 19.

TO SIGN-UP FOR A POSITION:

Notify the AFJROTC Instructor Management office NLT COB 18 Jan 19 by email at: HQ-InstructorMgmt@afjrotc.com (please include full name, rank, phone number, and e-mail address)

Troops-to-Teachers Program: <http://www2.ed.gov/programs/troops/index.html>

Frequently Asked Questions about the Process

HOW ARE APPLICANTS NOMINATED?

Following 19 Jan 19, AFJROTC will nominate qualified applicants to school officials for interview. School officials are the interview and hiring authority. NOTE: We will continue to advertise the positions until the position is closed by the hiring authority.

APPLICANT RESPONSIBILITY

Applicants may volunteer for no more than four schools during a hiring cycle. This restriction is placed due to the amount of administrative workload involved. Please do not volunteer for a particular vacancy unless you are available and willing to travel to the school for an interview. Travel requirements for an interview are at the applicant's expense. Applicants who are nominated, but fail to contact the school or fail appear for interview show insincerity unfavorable to the Air Force. Such applicants may be withdrawn from further consideration.

HOW WILL I KNOW IF I AM NOMINATED?

AFJROTC will notify nominated applicants within 5-10 working days after the suspense date above—please be patient, the process takes time. Applicants will be provided a point-of-contact at the school and are responsible for making their interview arrangements.

REMINDERS FOR INSTRUCTOR NOMINEES

Recommend you wear your service dress uniform to the interview; Remember, none of the information you send us is sent to the school. All they know about you is your name; take your resume, summary, copies of records, etc., with you; whatever you feel you need to sell yourself. Applicants are not authorized to contact school officials without first being approved by AFJROTC. If you are not contacted by 11 Jan 19, you may assume you were not nominated for interview.

*NATIONAL DEFENSE CADET CORPS (NDCC) PROGRAM

NDCC program is virtually identical to JROTC except it is fully funded by schools that choose to pursue a JROTC unit without financial assistance from the Air Force. The school incurs all costs to include instructor salaries, uniforms, and daily operational expenses.

NOTES FOR CURRENT AFJROTC INSTRUCTORS

Instructors must apply for specific vacancies within the transfer application window of 1 November to 30 April each school year. Current Instructors who are eligible to apply for transfer, may not apply for transfer outside of the application window. Instructors may not transfer prior to serving two full academic years with current unit, partial years do not count. Instructors who accept new positions must provide Holm Center/JRI a transfer AFJROTC Form 98 within 15 days per paragraph 17.1.9 and resign their current positions. Instructors may not contact school officials concerning vacancies unless specifically referred by Holm Center/JRI. Instructors contacting school officials without referral may be considered ineligible for the position. NOTE: Current instructors, who interview for, are offered, and decline a position may be ruled ineligible for transfer for one (1) school year.

Department of Defense Dependent Schools (DoDDS Schools): Due to the high-visibility locations, proficiency training required, and increased cost of Headquarters visits in overseas locations, all applicants for AFJROTC vacancies in DoDDS are limited to experienced AFJROTC instructors (current and prior instructors only). Current instructors must meet the transfer criteria as stated in AFJROTCI 36-2001 to be considered. Prior instructors must be in good standing and have received a satisfactory AFJROTC Form 98 from their previous school when they departed. Only those names screened, approved and referred to DoDDS by Holm Center/JRI are eligible for consideration. DoDDS also requires candidates to have a completed DoDDS application on file prior to consideration, the application may be completed via the DoDDS website at: <https://webapps.dodea.edu/EAS/login.cfm>

NOTE: Anyone interested in a particular vacancy should not attempt working with the school directly until HQ AFJROTC officially refers them as an approved applicant. HQ AFJROTC's goal is to provide and maintain a fair and equitable nomination process so that any interested applicant has an equal chance at a particular vacancy. If it is determined that a particular applicant is circumventing this official process in an attempt to gain an advantage, that applicant may be rendered ineligible for that vacancy. HQ AFJROTC Instructor Management reserves the right to make that determination

For Newly Hired Instructors Only

JROTC Instructor Annual Certification of Pay and Data Form (DD Form 2767): <http://www.esd.whs.mil/Directives/forms>

JROTC Instructor Pay Certification Work Sheet for Entitlement Computation (DD Form 2754): <http://www.esd.whs.mil/Directives/forms>

**JOB ANNOUNCEMENT
AEROSPACE SCIENCE INSTRUCTOR (ASI)**

Only those persons who meet the minimum qualifications as posted should apply

Unit #	High School	Address	City	State	Zip	Available	Notes	Posted
AL-931	Baldwin County HS	#1 Tiger Drive	Bay Minette	AL	36507	SY 19-20	POSITION AVAILABLE 1 JUL 19	21 Dec 18
AL-20001	Fairfield HS Prep	610 Valley Road	Fairfield	AL	35064	SY 19-20	RE-ADVERTISED;ADVERTISED FOR BOTH OFFICER/NCO	4 Jan 19
AR-20061	Westside High School	1630 Highway 91 W	Jonesboro	AR	72404	SY 18-19		1 May 18
AR-20101	Hope High School	1701 South Main	Hope	AR	71801	SY 19-20	12 CONTRACT;\$1500.00 STIPEND;\$3000.00 MINORITY HIRE BONUS;COMP DAYS FOR SUMMER	21 Sep 18
AZ-941	Gilbert High School	1101 East Elliot Rd	Gilbert	AZ	85296	SY 19-20	POSITION AVAILABLE 1 JUL 19	21 Dec 18
AZ-20051	Basha High School	5990 S. Val Vista Dr	Chandler	AZ	85249	SY 19-20		19 Oct 18
CA-026	Moreno Valley HS	23300 Cottonwood Ave	Moreno Valley	CA	92553	SY 19-20	POSITION AVAILABLE 1 JUL 19	21 Dec 18
CA-861	Oak Grove High School	285 Blossom Hill Rd	San Jose	CA	95123	SY 18-19	10 MTH CONTRACT;\$3410.00 STIPEND;SUPPLEMENTAL	27 Jul 18
CA-20015	Desert Senior HS	1575 Payne Ave	Edwards AFB	CA	93523	SY 19-20	POSITION AVAILABLE 1 FEB 19; 11 MONTH CONNTRACT; \$7500 BONUS	21 Dec 18
CA-20081	Vista Murrieta HS	28251 Clinton Keith Rd	Murrieta	CA	92563	SY 18-19	ADDITIONAL POSITION; 12 MONTH CONTRACT	2 Nov 18
CA-20133	Cordova High School	22390 Chase Drive	Rancho Cordova	CA	95670	SY 18-19	ADVERTISEMENT FOR BOTHE OFFICER/NCO	13 Jul 18
CT-021	Danbury High School	43 Clapboard Ridge Rd	Danbury	CT	06811	SY 18-19	11 MONTH CONTRACT; \$1600 COACHING STIPEND	3 Jul 18
FL-032	Florida Prep Academy	1950 S. Academy Dr	Melbourne	FL	32901	SY 19-20	POSITION AVAILABLE 1 JUL 19	21 Dec 18
FL-034	Rutherford High School	1000 School Ave	Springfield	FL	32401	SY 19-20	POSITION AVAILABLE 1 JUL 19	21 Dec 18
FL-791	Dillard High School	2501 NW 11 th Street	Fort Lauderdale	FL	33311	SY 18-19	RE-ADVERTISEMENT	20 Jul 18
FL-824	Lake Worth Community HS	1701 Lake Worth Rd	Lake Worth	FL	33460	SY 18-19	\$560.00 A YEAR PER AFTER SCHOOL ACTIVITY/SUPPLEMENTAL BENEFITS	16 Oct 18
FL-861	Colonial High School	6100 Oleaner Dr	Orlando	FL	32807	SY 18-19		26 Oct 18
FL-941	Pine Ridge HS	926 Howland Blvd	Deltona	FL	32738	SY 19-20	POSITION AVAILABLE 1 JUL 19	21 Dec 18
FL-20055	Hardee Senior HS	830 Altman Road	Wauchula	FL	33873	SY 18-19	12 MONTH CONTRACT; PLUS STIPEND AND PERFORMANCE PAY	19 Jun 18
GA-933	Burke County HS	1057 Burke Veterans Parkway	Waynesboro	GA	30830	SY 18-19	ADVERTISEMENT FOR BOTH OFFICER/NCO;11 MTH CONTACT; PAY	13 Jul 18
GA-938	Effingham County HS	1589 Hwy 119 South	Springfield	GA	31329	SY 19-20	POSITION AVAILABLE 1 JUL 19	21 Dec 18
GA-939	Greene County HS	1002 South Main St	Greensboro	GA	30642	SY 18-19	ADVERTISEMENT FOR BOTH OFFICER/NCO; 11 MTH CONTRACT	28 Aug 18
GA-20024	Sandy Creek HS	360 Jenkins Road	Tyrone	GA	30290	SY 19-20		8 Jan 19

Unit #	High School	Address	City	ST	Zip	Available	Notes	Posted
GA-20052	Mundy's Mill High School	9652 Fayetteville Rd	Jonesboro	GA	30238	SY 18-19	11 MONTH CONTRACT; HEALTH AND RETIREMENT BENEFITS	7 Jun 18
GA-20054	Northgate HS	3220 Fischer Road	Newnan	GA	30265	SY 19-20	POSITION AVAILABLE 1 JUL 19	21 Dec 18
GA-20133	Meadowcreek HS	4455 Steve Reynolds Road	Norcross	GA	30093	SY 18-19	AVAILABLE 1 AUG 2019	16 Oct 18
HI-821	Kailua High School	451 Ulumanu Dr	Kailua	HI	96734	SY 19-20		28 Dec 18
IN-942	Washington HS	4747 West Washington Street	South Bend	IN	46619	SY 19-20	POSITION AVAILABLE 1 JUL 19	21 Dec 18
KS-931	Washington HS	7340 Leavenworth Road	Kansas City	KS	66109	SY 19-20	ADVERTISE FOR BOTH OFFICER/NCO	8 Jan 19
KY-931	Bell County HS	9824 US Hwy 25E	Pineville	KY	40977		ADVERTISE FOR BOTH OFFICER/NCO	19 Nov 18
KY-951	Christian County High School	220 Glass Avenue	Hopkinsville	KY	42240	SY 17-18		28 Sep 18
MA-011	Springfield Central High	1840 Roosevelt Ave	Springfield	MA	01109	SY 18-19	POSITION AVAILABLE: 1 Jul 18	2 Jan 18
MD-20022	Charles H. Flowers HS	10001 Ardwick-Ardmore Rd	Springdale	MD	20774	SY 19-20	POSITION AVAILABLE 1 JUL 19	30 Nov 18
MN-20141	North Branch High School	38175 Grand Ave	North Branch	MN	55106	SY 18-19	\$5000.00 STIPEND	8 May 18
MO-081	Lafayette High School	17050 Clayton Rd	Ballwin	MO	63011	SY 19-20		4 Jan 19
MO-952	Lee's Summit North High	901 NE Douglas St	Lee's Summit	MO	64086	SY 18-19	10.5 MONTH CONTRACT; \$3500 STIPEND AND BENEFITS PKG	6 Feb 18
MO-20051	Lee's Summit West High	2600 SW Ward Rd	Lee's Summit	MO	64082	SY 17-18	10.5 MONTH CONTRACT; \$3500 STIPEND AND BENEFITS PKG	28 Mar 17
MO-20062	Bolivar High School	1401 N. Hwy D	Bolivar	MO	65613	SY 18-19	10.5 MONTH CONTRACT; PLUS ANNUAL	27 Apr 18
MS-20001	Aberdeen High School	P.O. Box 607	Aberdeen	MS	39730	SY 18-19	12 MONTH CONTRACT; SUPPLEMENT UP TO \$15,000	30 Mar 18
NC-022	Independence Sr HS	1967 Patriot Dr	Charlotte	NC	28227	SY 18-19	12 MONTH CONTRACT; PAY ABOVE MIP/PLUS SUPPLEMENT	2 Nov 18
NC-937	Northeastern HS	963 Oak Stump Road	Elizabeth City	NC	27909	SY 18-19	ADVERTISEMENT FOR BOTH OFFICER/NCO; 10 MTH CONTRACT COACHING STIPEND OF \$1725 PER SCHOOL YEAR	24 Jul 18
NC-942	Crest High School	800 Old Boiling Springs Road	Shelby	NC	28152	SY 18-19	11 MONTH CONTRACT; AVAILABLE 1 MAR 2019	14 Aug 18
NC-200610	Swain High School	1415 Fontana Rd	Bryson City	NC	28713	SY 18-19		18 May 18
NC-200611	West Stanly HS	306 East Red Cross Road	Oakboro	NC	28129	SY 18-19	POSITION AVAILABLE 18 JAN 19	30 Oct 18
ND-20061	Fargo South High School	1840 15 th Ave S.	Fargo	ND	58103	SY 18-19	\$2817 STIPEND	27 Sep 18
NJ-20102	Long Branch High School	404 Indiana Ave	Long Branch	NJ	07740	SY 18-19	ADVERTISEMENT FOR BOTH OFFICER/NCO; MIP PLUS \$5000 STIPEND	1 May 18
NV-20012	North Valleys High School	1470 E. Golden Valley Rd	Reno	NV	89506	SY 18-19	POSITION AVAILABLE: 1 Jul 18; 12 month contract	2 Jan 18
OH-871	Fort Hayes Arts and Academic High School	546 Jack Gibbs Blvd	Columbus	OH	43215	SY 18-19	PAY ABOVE MIP, PLUS SUMMER HOURS (RE-ADVERTISEMENT)	8 May 18

Unit #	High School	Address	City	ST	Zip	Available	Notes	Posted
PA-951	Pottstown Senior High School	750 N. Washington St	Pottstown	PA	19464	SY 18-19	10.5 MONTH CONTRACT;PAY ABOVE	20 Apr 18
TN-933	Maplewood Comprehensive High School	401 Maplewood Ln	Nashville	TN	37216	SY 18-19		30 May 18
TN-942	McGavock HS	3150 McGavock Pike	Nashville	TN	37214	SY 18-19	RE-ADVERTISED	27 Nov 18
TX-20005	Klein High School	16715 Stuebner Airline	Spring	TX	77379	SY 19-20	POSITION AVAILABLE 1 JUL 19;12 MONTH CONTRACT	21 Dec 18
TX-20063	Tivy High School	3250 Loop 534	Kerrville	TX	78028	SY 19-20	POSITION AVAILABLE 1 JUL 19;11 MONTH CONTRACT; SUPPLEMENTAL BENEFITS	21 Dec 18
TX-20007	Leander High School	3301 South Bagdad	Leander	TX	78641	SY 19-20	POSITION AVAILABLE 1 JUL 19	21 Dec 18
UT-20181	Granger High School	3580 South 3600 W	West Valley	UT	84119	SY 18-19	RE-ADVERTIEMENT; 217 DAY CONTRACT; SUPPLEMENTAL BENEFITS	13 Jul 18

Last Updated: 8 Jan 2019