

**Sandra L. Edwards, Ph.D.**

Program Manager, Education & Training

Advisor to AFNC Director

Air Force Negotiation Center (AFNC)

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**Areas of Expertise**

Educational Academician, Professional Military Education (PME), Strategic Level Education & Faculty Development Expert, Contracting Officer's Representative (COR), Information Technology, Instructional & Curriculum Leadership Expert

Dr. Sandra L. Edwards is the Program Manager of Education & Training – Curricula and Advisor to the AFNC Director for the Air Force Negotiation Center, Maxwell AFB, Alabama. As advisor to the AFNC Director, she provides senior-level guidance regarding organizational, educational, training, budget, procurement and contracting matters. She supports the Chief of Staff and the Office of the General Counsel by ensuring relevant education and training programs are designed, developed, and delivered to the Total Force community. She provides access to the knowledge and

skills needed to effectively communicate, negotiate, and mediate in culturally complex environments.

Dr. Edwards' journey to Program Manager & Advisor for Air Force Negotiation Center began with the Air Force in 1982. During her active duty military career, she served at various locations. Her first duty assignment was the 3345th Supply Squadron, Chanute AFB, Illinois. She performed as a Wing Base Computer Operator. After leaving Chanute, Sandra was assigned to the 831st Supply Squadron, George AFB, California. In her work there, she trained Supply Systems Analysts to operate the Standard Base Supply System (SBSS). After leaving George AFB, she reported to Osan AB, Korea. At this duty location, she served as the SBSS Scheduler. Sandra's departure from the Asian Pacific led her to the 485th Supply Squadron in Florennes AB, Belgium. During this tour, she performed primarily as the SBSS Scheduler and also served as Squadron Historian. Upon leaving Florennes AB, she was reassigned to the 375th Supply Squadron at Scott AFB, Illinois. During this assignment, she was appointed Supervisor of the Microcomputer Support Section. While still assigned to Scott AFB, Headquarters Standard Systems Group (SSG), Gunter AFB, Alabama submitted a by name request to have Sandra assigned to its organization. During her tour at SSG, Sandra acted as team lead in projects to develop procedures and conversion plans for software systems.

After eighteen plus years as a Supply Systems Analyst, which helped cultivate Sandra's teaching abilities, she decided to formally develop these abilities at the Academic Instructor School (AIS), Maxwell AFB, Alabama. This teaching assignment opened doors for educating a broad range of people. As Seminar Commander, Sandra taught commissioned, noncommissioned, civilian and international officers academic skills regarding how to teach using educational theory and presentational principles. As superintendent of Institutional Effectiveness, she ensured the school's effectiveness via analyzing, surveying, trending, and reporting assimilated data for use at Headquarters Air University.

Shortly after retirement from the United States Air Force, Sandra worked as a Project Manager/Planner for the Maxwell Support Division at Maxwell AFB, Alabama. Here she had the oversight for numerous technological services and processes.

Sandra's yearning to teach reemerged. She joined the College for Enlisted Professional Military Education (CEPME – now known as the Thomas N. Barnes Center) as Director of Continuing Education and later served as the interim Director of Faculty Development for the Enlisted Professional Military Education Instructor Course. Her expert skills in instructional systems development and faculty development, combined with educating strategic level leaders, brought her to the attention of senior leaders. In January 2013, Sandra received a by name request to serve at the Air Force Chief of Staff re-established Chief Leadership Course (CLC). During this assignment, Sandra was given oversight concerning the standup of this revived entity which consisted of creating, designing and developing all curriculum for this course, as well as serving as mentor/facilitator for faculty and students. Her work in the professional military education (PME) community directly impacts countless Department of Defense members and associates around the globe – even today.

In January 2019, Sandra relocated to the Headquarters Thomas N. Barnes Center as Chief of Faculty & Staff Development/Institutional Research. During this assignment she created a Commander's Newcomers Orientation program, developed an onboarding/off-boarding program, created a Faculty Scholarship Professional Development process, was hand-selected to serve on the Air Education & Training Command (AETC) competencies development cohort, appointed as a Barnes Center Commander strategic master plan affiliate and created the first-ever virtual Chief Master Sergeants Spouses Orientation course. The latter work resulted in Sandra being coined by the 18th Chief Master Sergeant of the Air Force (CMSAF) Kaleth O. Wright.

Sandra's college education consists of two associate degrees, a Bachelor of Science degree in Computing and Information Systems from McKendree College, a Master of Arts degree in Teaching from Troy University, and a Doctor of Philosophy in Education from Northcentral University.

### **Education and Training**

Associate of Science Degree, Information Systems Management, Maxwell AFB, AL	1989
Bachelor of Science, Computing & Information Science, Lebanon, IL	1995
Teaching Practicum, Air University Academic Instructor School, Maxwell AFB, AL	2001
Associate of Science Degree, Instructor of Technology & Military Science, Maxwell AFB, AL	2003
AL Master of Arts in Teaching, Troy State University, Troy, AL	2003
Certified Master Instructor, Academic Instructor School, Maxwell AFB, AL	2003
Certified Occupational Instructor, Community College of the Air Force, Maxwell AFB, AL	2003
Doctor of Philosophy in Education, Instructional & Curriculum Leadership, Scottsdale, AZ	2016
Difficult Conversations, Program on Negotiation Harvard Law School, Cambridge, MA	2021
Negotiation & Leadership, Program on Negotiation Harvard Law School, Cambridge, MA	2021
DAF Emerging Leader Course, Ira C. Eaker Center, Maxwell AFB, AL	2021

### **Scholarly Publications Affiliate**

Air & Space Power Journal Reviewer (current as of August 2021)