All written materials submitted to The Air Force Negotiation Center’s *Journal of Military Conflict Transformation* must be unclassified, non-sensitive, and releasable to the public.

**Formatting and Length**
- Documents must be in Microsoft Word (.doc, or .docx)
- One inch margins on sides, top and bottom.
- Use Times or Times New Roman 12 pt. font.
- Left-justified text and double spaced.
- Use a 1/2" indent for paragraph beginnings, block quotes.
- Adhere to appropriate word counts
  - Articles: 5,000 – 6,000 words
  - Book Reviews: 500 – 1,000 words

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References should be complete and formatted in accordance with *AU-1, Air University Style and Author Guide* (pages 139-61).
- Use footnotes within the submission, not endnotes or author-date citations in the body of the article. For advanced clarification, authors may use *The Chicago Manual of Style, 17th Edition*. Articles and other writing improperly formatted, or those that contain incomplete footnotes, will be returned to the author for editing.
- Use only one note number at the end of a statement or clause. An endnote may include multiple references separated by semicolons.
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  Cover Page: 1) Cover Page Title: Book Review of [Book Title]. Author. City, State: Publisher, Year. Number of pages. Cost. 2) Reviewer’s name and credentials. 3) Two to three sentence bio of the reviewer, including his/her affiliations.