



DEPARTMENT OF THE AIR FORCE AIR UNIVERSITY (AETC)

MEMORANDUM FOR AIR FORCE SENIOR NCO ACADEMY STUDENTS

FROM: AFSNCOA/CO
550 McDonald Street
Maxwell Gunter AFB, AL 36114-3107

SUBJECT: Academic Standards and Awards

1. The goal of all students should be to benefit as much as possible from the advanced leadership experience. To successfully complete the AFSNCOA you must pass assignments with a minimum score of 70%. In addition to academic standards you are also expected to uphold the highest standards of military courtesy, dress, and appearance; exhibit professional and positive behavior, and be actively involved with other members of your flight, your class, and the community.
2. In accordance with USAF Enlisted Professional Military Education Guidance, "students must not copy, retain, or distribute any version of the formative/summative writing and speaking assignments after feedback has been provided." Flight instructors provide graded evaluation instruments and feedback. You may retain graded assignments and disclose feedback to students within your flight. However, do not compare papers or feedback with students outside your flight and do not share your work outside the academy. This policy protects the integrity of your work and the evaluation feedback process.
3. Successful completion of this course earns each student a diploma from the AFSNCOA. Often there are individuals who far exceed the standards. Our award program is designed to recognize leadership and academic excellence. The order of precedence for awards is the John L. Levitow Award, the Commandant Award, the Academic Achievement Award, and the Distinguished Graduate Award. Additionally, the flight that epitomizes the highest level of teamwork will win the CMSgt Richard L. Etchberger Team Award.
4. Students who fail any assignments are ineligible for the Levitow, Distinguished Graduate, or Academic Achievement awards. In addition, any student who does not uphold the highest standards of leadership traits and characteristics, professional behavior, military bearing, respect for authority, the highest standards of dress and appearance, and exemplary standards of on/off duty performance may be redlined from award eligibility.
5. The AFSNCOA participates in the annual Secretary of the Air Force Leadership Award recognizing the individual who demonstrated the greatest leadership while attending the academy throughout the year. Nominees for this award are the Levitow Award winners from each class during the fiscal year.
6. If you have questions concerning these programs, please see your flight instructor, or myself. Have fun, enjoy, learn, and share with others, so everyone may have a successful learning experience. Once again I want to welcome you to the AFSNCOA and wish you the best of luck as you progress through one of the best PME programs in the world.

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GARY R. SZEKLEY, CMSgt, USAF
Commandant, United States Air Force Senior NCO Academy