

# MANDATORY DOCUMENT & INFORMATION

## BRING AT CHECK IN & DAY 1

(Type or Print Clearly)

Personal Information
Rank:
First Name:
Last Name:
Middle Initial:
Suffix:

Military Information
Date of Rank:
Projected Rank:
CAFSC:
PAFSC:
Service Component:
TAFMSD:
MAJCOM:

Duty Information
Unit:
Address:
Address:
Base/City:
State:
Zip Code:
Duty Phone:
Duty Email:

Local Contact Information
Lodging Building Number:
Lodging Room Number:
Cell Phone:
Personal Email:

Command Chief Information
Rank:
Full Name:
Duty Phone:
Cell Phone:
Duty Email:

First Sergeant Information
Rank:
Full Name:
Duty Phone:
Cell Phone:
Duty Email:

Unit Commander Information
Rank:
Full Name:
Duty Phone:
Cell Phone:
Duty Email: