



Air and Space Power Journal

Quick Reference Guide for Authors

Articles submitted to *Air and Space Power Journal* (ASPJ) must be unclassified, nonsensitive, and releasable to the public. They must also conform to the following requirements:

Formatting and Length

- Use Microsoft Word.
- Do not use templates or similar desktop-publishing features.
- Observe word limits for the various types of articles (not including endnotes).
 - Feature articles: 5,000 to 6,000 words
 - Views articles: 3,000 to 5,000 words
 - Commentary articles: 1,500 to 2,500 words

References

- Ensure that endnotes are complete and formatted properly; use *embedded* endnotes (not footnotes and not author-date citations in the body of the article). Format all endnotes in accordance with the guidance found in AU-1, *Air University Style and Author Guide* (see Appendix A, “Note Citations,” pages 139–61, at the URL mentioned in “Submission Information,” below). Improperly formatted and/or incomplete endnotes will be returned to the author for revision.
- Place only one note number at the end of a sentence or clause. The endnote itself may include multiple references separated by semicolons.
- Do not include bibliographies, lists of works referenced, or appendices.
- Pattern your endnotes after the following sample citations of a (1) book, (2) journal article, (3) website content, and (4) multiple references:

Paul Bracken, *Fire in the East: The Rise of Asian Military Power and the Second Nuclear Age* (New York: HarperCollins, 1999), 3.

Andrew F. Krepinevich Jr., “Strategy in a Time of Austerity: Why the Pentagon Should Focus on Assuring Access,” *Foreign Affairs* 91, no. 6 (November/December 2012): 58–69.

“SCUD-B Missiles Found in Libya,” Military.com, 4 November 2011, <http://www.economat.armees.com/video/guided-missiles/multipurpose-missiles/scud-b-missiles-found-in-libya/1258775990001/>.

Department of Defense, *Joint Operational Access Concept (JOAC)*, version 1.0 (Washington, DC: Department of Defense, 17 January 2012), <http://www.defense>.

gov/pubs/pdfs/joac_jan%202012_signed.pdf; Air-Sea Battle Office, *Air-Sea Battle: Service Collaboration to Address Anti-Access and Area Denial Challenges* (Washington, DC: Air-Sea Battle Office, May 2013), <http://www.defense.gov/pubs/ASB-ConceptImplementation-Summary-May-2013.pdf>; and US Army and US Marine Corps, *Gaining and Maintaining Access: An Army–Marine Corps Concept* (Washington, DC: US Army and US Marine Corps, March 2012), <http://www.defenseinnovationmarketplace.mil/resources/Army%20Marine%20Corp%20Gaining%20and%20Maintaining%20Access.pdf>.

Tables and Illustrations

- Ensure that all tables, figures, charts, or other graphics (300 dpi required) are either your own original creations or reproduced from noncopyrighted sources. Reproduction of complete graphical units from a copyrighted source requires permission. Otherwise, *ASPJ* will not publish such graphics.

Items to Accompany the Article

- Include a well-crafted title (12 words or less) and an abstract (200 words or less) that include precise keywords or phrases; a biographical sketch of the author(s) (200 words or less); and an official photo (head shot). See any of the current articles on the *ASPJ*-English website for examples of these items.
 - Keep the title short, and avoid irony when developing your title (search engines do not understand semantics—yet). A title that effectively describes the article’s content will dramatically increase the prospects for the article being found by a search engine.
 - Compose an abstract that (1) engages the reader’s attention, (2) provides a problem statement, (3) includes your approach to solve the problem, (4) describes results, and (5) summarizes conclusions.
 - Use short, precise, simple keywords that facilitate Internet searches, and avoid jargon or highly specialized terms that only a few people might use in a search. For example, if the article addresses ballistic missile defense policy, then a good keyword phrase would be “ballistic missile defense policy.” Choosing the right keywords is central to potential readers finding your article in Google or a content aggregator when they are conducting a keyword search. By thinking like potential readers, you can better develop a set of keywords and phrases that will ensure they find your article.

Submission Information

- Submit all items to aspj@us.af.mil, and limit attachment sizes to two megabytes or less.
- Be aware that we edit all submissions in accordance with the standards set forth in AU-1, *Air University Style and Author Guide*, based on the *Chicago Manual of Style*. See <http://www.aupress.au.af.mil/digital/pdf/book/au-1.pdf>.
- Articles published in *ASPJ*-English become part of the public domain. If we accept your article, we will submit it to the Air University public affairs office for security and policy review prior to publication.