



DEPARTMENT OF THE AIR FORCE
AIR EDUCATION AND TRAINING COMMAND

20 Jun 23

MEMORANDUM FOR CCAF STUDENTS AND ADVISORS

FROM: BCEE/A3
50 South Turner Boulevard
Maxwell AFB, Gunter-Annex, AL 36114-3011

SUBJECT: CCAF Degree Program Catalog and Policy Exceptions - CCAF Catalog Transfer

1. The Community College of the Air Force migration to the new Air University Student Information System (SIS) impacted students' ability to complete degree requirements under certain CCAF policy requirements. While these policies exist for sound academic reasons and to comply with regulatory guidance, it is prudent affected students receive accommodations to mitigate the impacts.
2. The AU SIS operates using the 2022 CCAF Associate of Applied Science General Catalog. Students who were enrolled in the 2017 CCAF General Catalog prior to 28 Sep 2022, were moved into the 2022 catalog during migration. These students will receive the following automatic exceptions:
 - a. The communications requirement for the AAS degree may be met by the completion of 6 semester hours of written communication.
 - b. Students may be nominated for graduation and have their degree conferred utilizing courses listed in the technical area of the 2017 catalog to meet technical education requirements.
3. Each student must complete all degree requirements, have all transcripts processed by CCAF, and a degree nomination submitted by their local CCAF Advisor no later than 31 Dec 2024 to qualify for the exception in paragraph two (2).
4. CCAF advisors and Air National Guard force development offices will be provided a list of all students who rolled to the 2022 catalog and can assist students who experience difficulties with the transfer.
5. Students should contact their local CCAF Advisor in their education/force development office with questions or to submit an exception to policy (ETP) request. Students who have separated or retired may submit an ETP request via AU ServiceNow at (<https://auservicedesk.af.edu/>).

MAGGARD.PATRICIA
IA.R.1083912673
PATRICIA R. MAGGARD, PhD, GS-15, DAF
Dean

Digitally signed by
MAGGARD.PATRICIA.R.108391267
3
Date: 2023.06.23 09:53:50 -05'00'