



Community College of the Air Force

CCAF UPDATE NEWSLETTER

JUL-SEP 2020

The newsletter is a forum to keep education services personnel, affiliated schools, Air National Guard and Air Force Reserve Command training personnel, Air Force recruiters, and the community colleges constituents at large up-to-date with CCAF news, policies and procedures. The newsletter may be reproduced and is on the [Air Force Portal](http://www.airforceportal.af.mil) or www.airuniversity.af.mil/Barnes/CCAF.

INSIDE THIS EDITION...

COMMANDANT UPDATE...[Page 2](#)

MESSAGE FROM THE VICE

COMMANDANT... [Page 4](#)

ACADEMIC CREDIT AWARDING

POLICY ...[Page 5](#)

OPHTHALMIC TECHNICIAN DEGREE

CLOSURE...[Page 8](#)

IN THE SPOTLIGHT...[Page 9](#)

CCAF TO CAHS TRANSFER

TIMELINE...[Page 10](#)

VIRTUAL AFITC 2020...[Page 11](#)

VIRTUAL AFA 2020...[Page 12](#)

TIPS FROM THE REGISTRAR... [Page 13-15](#)

CCAF 4TH QUARTER DATA...[Page 16-17](#)

AIR FORCE BIRTHDAY VIDEO...[Page 18](#)

FIRST VIRTUAL SCHOOL LIAISON

COURSE...[Page 19](#)

WELCOME TO CCAF...[Page 20](#)

HAPPY RETIREMENT... [Page 21](#)

CCAF CONTACTS

Mon-Fri 0730-1630

CCAF Phone Tree	(334) 649-5000
Student Services	649-5066
Campus Affiliations	649-5069
Media & DL	649-5074
Credentialing	649-5020
Education Services	649-5021
Curriculum	649-5061
Services Degree	649-5030
Technical Degree	649-5050

Community College of the Air Force
100 South Turner Blvd, Bldg 826
Maxwell AFB, Gunter Annex AL 36114
For questions, contact CCAF Publications at
334-649-5075.



SPOTLIGHT: INSIDE
RYAN HALL *Here* ([Page 18](#))

CAMPUS RELATIONS

ASL Training ...[Page 17](#)



The Community College of the Air Force is an institution of higher learning dedicated to the enlisted members of the Department of the Air Force. The Community College of the Air Force is accredited through Air University by the Southern Association of Colleges and Schools Commission on Colleges to award the associate degree.





Community College of the Air Force

COMMANDANT UPDATE

In our last staff update, I provided a prelude to the “Culture of Care” initiative, launched to improve customer service focus; revamp, refine, and redesign the processes we use to serve our Air & Space Professionals, and to listen and understand the diverse perspectives and experiences of our teammates, both in and outside of our workspaces. We’ve come a long way since June, despite similar telework surroundings due to continued Force Health Protection Charlie requirements here in Alabama.

Our fantastic Non-Commissioned Officers and Senior Non-Commissioned Officers led working groups designated in the areas of Information, Organization, Communication, Accountability, and Developing Relationships. These groups worked tirelessly in the latter part of July to establish action plans for the CCAF staff; these plans were formally briefed to the CCAF Command Team in early August. In each action plan, they provided goals, objectives, and action items with responsible and accountable points of contact across the College, as well as those who will lead coordination and informing staff and stakeholders.

Our ‘Information Team’ focused on honing in on the *culture* of CCAF, both historically and present day. They identified areas to work on based on climate surveys, determining where we are in our *current* climate, and any remaining roadblocks to success. Additionally, they are working to develop surveys for both stakeholders and graduates to determine prioritized areas of interest, including capturing the lessons learned from long-standing CCAF family employees. After all, as organizational consultant and author Mary Ann Allison noted, “Accurate information is a key part of motivation.”

The information gleaned from above informs all teams, including the ‘Organization Team.’ This team’s focus was on creating a centralized location for all College Operating Instructions, training, and documentation which can be made visible to our stakeholders, especially education service officers, career field managers, and internal CCAF staff members. Additionally, this team translated process improvements into actionable items in the areas of transcript ingress/egress, staff professional development, and internal award programs.

Multiple teams had overlapping findings, which was excellent to establish trends. The ‘Accountability Team’ focused on proactive communication, setting clear expectations and measurable outcomes through thorough on-boarding staff training, and new ways to empower the CCAF staff. With all of the changes going on through the CCAF *Reimagined* task force plan to include academic policies, preparing the new Military Technology and Applied Sciences Management (MTASM) degree program (which is tied to the profession of arms versus an individual vocational pathway), and internal reorganization intended to posture these changes for success, proactive communication is even more important. The noted entrepreneur, author and motivational speaker Jim Rohn said “effective communication is 20% what you know and 80% how you feel about what you know.” We have a heightened sense of awareness that each and every one of these changes will be digested differently by our stakeholders and students alike. Our role, with compassion, is to be able to explain the *why* behind these changes, and what is in the realm of possible to continue to facilitate success for our students.

Naturally, there was overlap between the ‘Accountability Team’ and the ‘Communication Team.’ How we relay these changes, we’ve learned, is most important internally first. Ensuring our CCAF family has the most up-to-date information, template responses, and accessibility to subject matter expertise for inherent individual cases were the most important cited resources to our staff. Additionally, a revamp of our CCAF website to improve interoperability, ease-of-use, and purposing the personnel with skills for these unique requirements are of increased priority.



Community College of the Air Force

Last, the blanket of serenity surrounding all of these teams is the ‘Developing Relationships Team.’ Nothing of matter exists without relationships, and since the inception of my tour the CCAF family knows the art of cultivating relationships will inherently improve all other areas. We know that beyond the CCAF family internally, we have stakeholder relationships that will see our CCAF vision far into the future. Therefore, this team focused on mechanisms to include all external partners on decisions made at CCAF as well as awards for our external partners and schoolhouses.

I could not be prouder of these teams; together they make this CCAF family team amazing. Throughout their research, they folded in discussions of diversity and inclusion (D&I) conversations, like a fresh sheet that lines a comfy quilt. By interweaving this topic into all discussions, we can make D&I part of the fabric of our lives. By no means have we perfected the culture of care at CCAF, but we are committed to getting it right as best we can, and continuing to improve every day. Thank you all for your support, encouragement, and feedback as we implement CCAF *Reimagined*, and the foundational culture of care.

All the best,

Lt Col Melanie Presuto



Community College of the Air Force

VICE COMMANDANT UPDATE

Hello, educators and staff! I hope this newsletter finds you and your teams well, especially given we are approaching nearly half a year in COVID 19-driven telework operations. If someone told us in early 2020 we would be thrust into a global pandemic, which would force working from home, we would have LOL'd (I was told that means Laughed Out Loud)! Regardless, our Air and Space professionals are using their time wisely and still striving to finish their Community College of the Air Force degree. We hope attaining that first milestone will springboard them onto their civilian educational goals. Accordingly, our experts at CCAF are diligently processing transcripts and student action requests in order to finalize graduation requirements for our enlisted members around the world.

We recently had the opportunity to host CMSAF Bass here at Maxwell AFB/Gunter Annex. The CMSAF reminded us that throughout the many changes to our strategic and global environment, we must focus on one constant: our people. But, for our Air and Space professionals to remain the most lethal weapon system in the inventory, and to ensure a competitive edge over our adversaries, our warfighters must also adapt and grow to answer our Nation's call. To that end, the CCAF is also modernizing, in order to capture the knowledge, skills and abilities needed to modernize our Air Force. Realizing this modernization requires a culture shift in our students, we must also shape how enlisted members develop in their respective career field and how we codify their academic accomplishments.

In concert with Academic Affairs at Air University, CCAF is finalizing numerous changes to our policies. Some of these internal policies represent small changes in direction, but in totality, will make significant changes to our degree programs. The Air and Space professionals will certainly have questions and you'll be at the forefront of these inquiries about credits, courses, timelines, and many other concerns from the field. We're putting the finishing touches on the strategic communication plan, so we inform Career Field Managers, Recruiters, individual enlisted members enrolled in the degrees, and we especially want to arm YOU with the changes! Some of these policies have been in effect for years, so it will take time to iron out all the issues and provide a new-normal for our students. See the article elsewhere in this Newsletter from the CCAF Dean for more detail on these policy changes.

Lastly, I just want to say, "thank you" for all you do to mentor, guide, assist, and take care of our enlisted as they strive towards their academic goals! As a young Airman First Class loading F-117s at Holloman AFB, NM, I would catch tidbits of information/gossip/rumors about all-things CCAF. Most of it was incorrect information and hearsay, so I quickly learned that in order to get factual information about the Aircraft Armament Systems Technology degree, I'd have to drive to the Education Office. The experts there put me on a path to success and I can't thank them enough!

CMSgt Kevin P. Klaoppel



Community College of the Air Force

ACADEMIC CREDIT AWARDING POLICY UPDATE

DR. HANK DASHINGER, DEAN, 5153



Greetings to all! As you are all likely aware, CCAF has been conducting an in-depth review and update of several CCAF policies affecting award of academic credit. This review was necessitated by the process CCAF and Air University underwent in preparing for and completing reaffirmation for accreditation, the process whereby universities and colleges ensure the academic rigor and integrity of their programs. It is important to note that as policy changes were reviewed, we considered both the impact on CCAF students as well as the integrity of the CCAF degree. Below is a current update on where we are in updating policies.

1. Credit-awarding policies established to offset lack of formal technical training. Courses INT3000 and SDI3000—both six semester hours (SHs)—were established to provide academic institutional credit for Air Force Specialty Codes (AFSCs) and Special Duty Indicators (SDIs) / Reporting Identifiers (RIs) without CCAF credit-awarding, specialty-related formal technical training. In this case academic credit is being awarded where such credit was not warranted...no academic activity was going on. CCAF stopped this credit-awarding policy on 1 April 2020. It is expected the new AAS in Military Technology and Applied Sciences Management (MTASM) set for launch in 2021 will provide a degree pathway for those personnel affected by this policy change.

2. Internship model as academic credit for upgrade training. The internship was established as an academic course to award academic credit for upgrade training to 5-level (INT5000, 8 SHs) and to 7-level (INT7000, 4 SHs). Similarly, credit was awarded for SDIs/RIs as SDI 5000 and SDI 7000. However, an internship was an inappropriate approach as there were no qualified faculty of record. Credit-worthy activity is occurring via the Career Field Education and Training Plan (CFETP) or Air Force Job Qualification Standard (AFJQS) detailing comprehensive knowledge, skills, and competencies with a robust documentation and oversight process. However, an incorrect academic method was used to award credit. Thus, CCAF implemented a provision permissible under current policies for assessing, determining and awarding credit for professional certificates or other noncredit educational experiences outside a collegiate course. This new process could affect the number of academic credit hours awarded for those experiences. The new credit-awarding policy and process was implemented for AFSCs to include SDIs/RIs having a CFETP/JQS beginning 1 April 2020.

3. CCAF academic credit awarded for training not offered through AU/CCAF. This policy was established to allow CCAF academic credit for enlisted personnel attending joint service training programs (ITRO) not affiliated with CCAF. Some programs, not all, carried American Council on Education (ACE) recommendations for academic credit which could be accepted, but not count as CCAF credit. The policy incorrectly gave CCAF academic as well as vocational core credit for these experiences. This credit was referred to as proficiency or “P” credit. As with #2 above, CCAF will evaluate ITRO courses to award non-institutional academic credit under the provision for assessing, determining and awarding credit for professional certificates or other noncredit educational experiences outside a collegiate course. This new process could affect the number of academic credit hours awarded for a given ITRO course. ITRO course evaluations using the new process are underway with full implementation expected by 31 December 2020.

4. Credit applied toward general education degree requirements from AU culture & language. A CCAF practice applied credit for AF Culture & Language courses toward the social science component of the general education degree requirement. This action was based on an incorrect understanding concerning the acceptance of AU courses as general education. The Culture & Language courses can still count toward

(Continued on page 6)



Community College of the Air Force

(Continued from page 5)

program elective and institutional (residency) degree requirements. This practice affected only those students who enrolled in the AF Culture & Language courses. These students must complete the general education requirement through CCAF's general education mobile program or through other civilian providers of general education. CCAF stopped this practice effective 1 April 2020.



5. Double-counting of academic credit toward multiple CCAF degrees. CCAF established an internal practice of allowing academic credit from the initial CCAF degree to be counted toward the requirements of a second and even third CCAF degree. Examples of credit counted multiple times include EPME completion as well as program electives. This practice could enable students to obtain subsequent CCAF degrees by taking as little as 24 SH of unique credit for a 64 SH degree. CCAF collaborated with the University on this matter and decided to discontinue this practice effective 31 December 2020. While the MTASM degree option may offer a pathway, the path will be relatively more difficult as students will now have to increasingly rely on transfer-in courses from civilian academic institutions when pursuing a second CCAF degree.

6. Basic Military Training (BMT) physical education (PE) as degree program requirement. All CCAF degree programs have a 4-semester hour PE requirement. Students are awarded 4 semester hours of PE credit upon completion of BMT. However, PE is no longer a requirement nor an acknowledged component of a two-year degree program. CCAF will discontinue the 4-semester hour PE requirement from all degree programs. Significant reprogramming of STARS is underway with the change implemented not later than 31 December 2020. The total hour requirement for degree program completion will be reduced from 64 to 60 semester hours. As such, there will be no impact to students.

7. Splitting credits to satisfy degree program requirements. CCAF has an internal practice of taking "left-over" credit from the conversion of quarter hours to semester hours as a part of the transfer-in process. Left-over partial-hour credits are combined to form a complete hour and then the hour is used to meet a degree program requirement. Typically this occurs when transferring in general education courses from a quarter system which would leave 1/3 of an hour. Three 1/3 hours of general education were then applied as one SH in program electives. This practice is not a sound academic best practice and is not in alignment with a coherent course of study or degree program integrity. This practice also does not appreciably advance the student toward degree completion. CCAF will discontinue this practice but doing so requires reprogramming of STARS. Implementation of this change will be complete not later than 31 December 2020 and is expected to have minimal to no impact on students.

The number and complexity of the changing academic policies have a widespread yet variable effect across the enlisted force. Since November 2019, CCAF began to develop and implement strategies for communicating these changes. Some messaging efforts target the entire force (AU CC NOTAM February 2020), while other efforts target specific groups or stakeholders. These efforts are on-going.

(Continued on page 7)



Community College of the Air Force

(Continued from page 6)

- (1) Feb 2020 NOTAM
- (2) Town Halls (3 different stakeholders)
- (3) CCAF emails to students
- (4) Senior Enlisted Ldr Update (bi-monthly)
- (5) Portal/Website Updates
- (6) Quarterly Staff Updates
- (7) Flyers
- (8) CFM discussions
- (9) Individual phone calls
- (10) Social media
- (11) AU Immersion/Tech Training 101
- (12) Local events w/recruiting
- (13) AFSELC
- (14) Conferences (AFSAPAC, AFSAPA, CCME)
- (15) Graduations
- (16) AU Public Affairs Interviews



If you have questions concerning these changes please contact CCAF.

The Airmen's College



Community College of the Air Force

CCAF OPHTHALMIC TECHNICIAN AAS DEGREE PROGRAM CLOSURE

MR. J.R. BREEDING, ASSOCIATE DEAN OF ACADEMIC PROGRAMS, 5012

Jul—Sep 2020



The Medical Education and Training Campus (METC), located at Fort Sam Houston TX, is a tri-service technical training campus whose mission is to deliver medical training and education to United States Army, Navy, and Air Force military personnel. METC has been a CCAF off-campus instructional site (affiliated school) since 10 July 2013.

METC has proceeded with authorities provided in the FY16 National Defense Authorization Act (NDAA) for the Uniformed Services University of the Health Sciences (USUHS) to grant undergraduate degrees. Agreements have taken place to realign enlisted medical curriculum and faculty from CCAF to the College of Allied Health Sciences (CAHS), a branch campus of USUHS. USUHS holds accreditation with the Middle States Commission on Higher Education.

METC moved the enlisted Ophthalmic (AFSC 4V0X1) curriculum and faculty to CAHS on 12 August 2020. In result, it is no longer feasible for CCAF to continue offering its Ophthalmic Technician AAS degree to new students. Effective 12 August 2020, CCAF discontinued registration of new students in this AAS degree program. However, CCAF is committed to enable those students who are currently registered in the degree program the opportunity to complete the remaining program requirements and graduate in the CCAF AAS degree within the teach-out period.

The teach-out period for this AAS degree program is six years, ending on 12 August 2026. CCAF will officially close the Ophthalmic Technician AAS degree program at the end of the teach-out period.

Students currently registered in this degree program must meet all degree program requirements to be awarded the degree within the teach-out period. It is the student's responsibility to complete sufficient courses and credit each semester to enable themselves to complete the degree within the time allotted.

Per the teach-out plan, all registered students in the CCAF Ophthalmic Technician AAS degree program have been notified of program closure and the teach-out period.



Community College of the Air Force

“IN THE SPOTLIGHT”

SMSGT HEATHER DALTON, SUPERINTENDENT CCAF

TSgt Katherine McNutt is the Degree Program Manager for the Paralegal, Education & Training, and Instructor of Technology & Military Science Associate of Applied Science degree programs at the Community College of the Air Force. In this capacity, she recently completed over 700 education action requests with over 250 of those being nominations for degree conferral towards the October 2020 graduating class.

TSgt McNutt also guided four team members through nine training course evaluations, which allowed for continued credit to be awarded for course completion. Her quality reviews identified nine errors and after correction, contributed to the certification of 56 semester hours.

Additionally, she led a Paralegal craftsman course capstone scenario for 40 students. In doing so, TSgt McNutt armed these individuals with skills relating to Law of War rules of engagement and violations.

Furthermore, she volunteered with the local hospice care center and made multiple phone calls to gauge the morale and welfare of 34 patients and their families. The emotional support she provided highlights her steadfastness to Service Before Self. TSgt McNutt also stays active around the college by coordinating reoccurring Virtual Educator Coffee sessions with the Air Force Recruiting Service and is the point of contact for the UNITE program that provides funds to units for morale events. Moreover, she led two fitness challenges during COVID and is the college’s primary PTL, recently preparing for the return to fitness testing with safe procedures. For all these reasons and more, TSgt McNutt is the CCAF Warrior in the Spotlight for Jul-Sep 2020.





Community College of the Air Force

CCAF to CAHS DEGREE PROGRAM TRANSFER TIMELINE

Mr. J.R. Breeding, Associate Dean of Academic Programs, 5012

JUL—SEP 2020



The following chart provides the status of Medical Education and Training Campus (METC) curriculum and faculty alignment from CCAF to the College of Allied Health Sciences (CAHS). Additionally, the chart provides the updated status of the applicable CCAF Associate of Applied Science (AAS) degree programs. The next program to align from CCAF to CAHS is Pharmacy, and tentatively scheduled to transfer in October 2020.

CCAF to CAHS Degree Program Transfer Timeline					
Current as of: 26 August 2020					
CAHS Transfer Complete		Partial Transfer to CAHS			
CAHS Transfer TBD		AAS not Affected			
AU/CCAF		METC/CAHS			
Relevant CCAF AAS Degree	Prgm Code	METC Program of Study	Transfer Date	Board of	Notes
Nuclear Medicine Technology	7ABJ	Nuclear Medicine	11-Jul-18		Implemented teach-out; ceased new student enrollment
Cardiopulmonary Laboratory Technology	7GDA	Cardiopulmonary Laboratory	12-Oct-18	Feb-20	Program transferred to University of the Incarnate Word (UIW) on 12 Oct 18; implemented teach-out; ceased new student enrollment; tentative transfer from UIW to CAHS is 6 Jul 20
Histologic Technology	7GAE	Histopathology	4-Mar-19		Implemented teach-out; ceased new student enrollment
Dietetics & Nutrition	7GAD	Diet Therapy	28-May-19		Implemented teach-out; ceased new student enrollment
Diagnostic Imaging Technology	7GDH	Diagnostic Imaging	26-Aug-19		Implemented teach-out; ceased new student enrollment; L5ALO4R031C-00AA Magnetic Resonance Imaging (PDS 157) and L5AZO4R051-00AB Diagnostic Imaging Mammography (PDS DIO) remain as CCAF courses
Ophthalmic Technician	7GDI	Ophthalmic	12-Aug-20	May-20	Implemented teach-out; ceased new student enrollment; L5ALO4V031A-01AA Ophthalmic Surgical Services (PDS 10G) remains as a CCAF course
Surgical Services Technology	7GEA	* Urology * Surgical Services	* 20 Mar 19 * TBD		Surgical Services Technology AAS degree closure upon transfer of Surgical Services faculty/curriculum
Practical Nursing Technology	7GAL	* Neurodiagnostic Medical Technician * Aerospace Medical Service	* 27 Mar 19 * TBD		Practical Nursing Technology AAS degree closure upon transfer of Aerospace Medical Service faculty/curriculum
Pharmacy Technology	7GAH	Pharmacy	TBD	Aug-20	Transfer Date TBD; tentative Oct 20
Dental Assisting	7GBC	Dental Assistant	TBD		Transfer Date TBD
Dental Laboratory Technology	7GBB	Dental Laboratory	TBD	Aug-20	Transfer Date TBD
Medical Laboratory Technology	7GAF	Medical Laboratory	TBD		Transfer Date TBD
Mental Health Services	7GAP	Mental Health Service	TBD		Transfer Date TBD
Diagnostic Medical Sonography	7GDK	Diagnostic Medical Sonography	TBD		Transfer Date TBD
Physical Therapist Assistant	7GAI	Physical Medicine	TBD		Transfer Date TBD
Health Care Management	7GCY	Health Services Management	TBD		Transfer Date TBD
Biomedical Equipment Technology	7GAA	Biomedical Equipment	TBD		Transfer date TBD
Logistics	1AMY	Medical Material	TBD		Logistics AAS degree not affected; offered to other non-medical occupational specialties

EDUCATE...GRADUATE!



Community College of the Air Force

CCAF GOES VIRTUAL FOR 2020 AFITC

MR. BENNY SEAWRIGHT, CHIEF OF MEDIA AND DISTANCE LEARNING, 5074

JUL-SEP 2020



For the past few years in late August, our CCAF marketing team had become accustomed to packing up pull-up banners, boxes of catalogs and brochures, and the huge CCAF tablecloth to take to downtown Montgomery, Alabama to participate in the annual Air Force Information Technology and Cyber Conference (AFITC). This year was different due to the Corona Virus known as COVID-19, which resulted in the 2020 AFITC going virtual.

Working extensively with the Air University Public Affairs staff, we built a virtual booth that was staffed all four days. The virtual booth allowed AFITC attendees to email or chat with CCAF booth members to obtain information on CCAF programs. As for AFITC 2021, only time will tell. But regardless, CCAF hopes to be there!

2020 Air Force Information Technology Conference CCAF Booth Schedule
 (Please note that this year's event is VIRTUAL and CCAF will have its own virtual booth)
 If you have not registered, go to this site: <https://www.afitc-event.com/register/>

SINCE VIRTUAL, NO SETUP AND TEAR DOWN NEEDED

TEAM MEMBERS LISTED IN CCAF SITE BUILD (Maximum: 11)	DAYS and ATTENDEES			
	MONDAY, 24 August (Virtual Exhibit Hall: 1100 - 1400) CCAF Team	TUESDAY, 25 August (Virtual Exhibit Hall: 1100 - 1330) CCAF Team	WEDNESDAY, 26 August (Virtual Exhibit Hall: 1100 - 1400) CCAF Team	THURSDAY, 27 August (Virtual Exhibit Hall: 1100 - 1330) CCAF Team
Lt Col Presuto	Dr. Hank Dasinger	Lt Col Melanie Presuto	CMSgt Kevin Kloepfel	Lt Col Melanie Presuto
CMSgt Kloepfel	MSgt Kimberly Cooper	CMSgt Kevin Kloepfel	Dr. Hank Dasinger	MSgt Kimberly Cooper
Dr. Dasinger	TSgt Katherine McNutt	MSgt Ellainne Bay	MSgt Thomas Baker	MSgt Justin Neal
Mr. Breeding	TSgt Patrick Waggoner	MSgt Kimberly Cooper	MSgt Ellainne Bay	TSgt Stefany Hill
Mr. Ellwood	Mr. Donald Ellwood	TSgt Patrick Waggoner	MSgt Kimberly Cooper	TSgt Patrick Waggoner
Ms Garten	Mr. Benny Seawright	Mr. J. R. Breeding	MSgt Justin Neal	Mr. Donald Ellwood
MSgt Bay		Ms Michelle Garten	TSgt Patrick Waggoner	Mr. Benny Seawright
MSgt Cooper		Mr. Benny Seawright	Mr. Benny Seawright	
MSgt Neal				
Ms Brasswell (AU/PA - Site Admin)				
Mr. Seawright (CCAF - Site Admin)				

TEAM MEMBERS LISTED IN CCAF BUILD
 (Maximum: 11)
 Lt Col Melanie Presuto
 CMSgt Kevin Kloepfel
 Dr. Hank Dasinger
 Ms Yara Brasswell (AU/PA Administrator)
 Mr. J.R. Breeding
 Mr. Donald Ellwood
 Ms Michelle Garten
 Mr. Benny Seawright (CCAF Administrator)
 MSgt Ellainne Bay
 MSgt Kimberly Cooper
 MSgt Justin Neal

TEAM EMAILS LISTED IN CCAF BUILD
 Melanie.Presuto@au.af.edu
 kevin.kloepfel@au.af.edu
 Royce.Dasinger@au.af.edu
 Estel.Breeding@au.af.edu
 Donald.Ellwood@au.af.edu
 Michelle.Garten.ctr@au.af.edu
 Benny.Seawright@au.af.edu (CCAF Admin)
 Ellainne.Bay@au.af.edu
 Kimberly.Cooper.6@au.af.edu
 Justin.Neal.1@au.af.edu

ADDITIONAL CCAF TEAM VOLUNTEERS
 MSgt Thomas Baker
 TSgt Stefany Hill
 TSgt Katherine McNutt
 TSgt Patrick Waggoner

UPDATE ON DRESS CODE: Since we will NOT have video capability for the AFITC, there is no uniform requirement. Participation will include text chats. Logging into virtual booth: Use your M365 email USERNAME: `Firstname.Lastname.2@au.af.edu` (?. if necessary, i.e., john.smith.1) Login link will be sent to you from AFITC to your M365 email address; password will be sent to your .mil email (for security) Monday morning. If there are any questions or login issues, contact: Mr. Benny Seawright (Cell Phone: 334-294-6668)

See booth snapshots below this line

About Us Our statement about us

The Community College of the Air Force is a federally chartered academic institution that serves the United States Air and Space Force's enlisted base force, in partnership with 111 affiliated Air and Space Force schools and 310 Education Service Officers located worldwide to serve approximately 270,000 active, guard, and reserve enlisted personnel, making CCAF the world's largest community college system. The college annually awards over 22,000 associates in applied courses degrees from 62 degree programs.

Key Team Members On Site

Brochures posted for visitors

Videos posted (max: 5)

Our front door entryway

The CCAF virtual AFITC booth included a video by the Commandant, videos, brochures and more.



Community College of the Air Force

Jul—Sep 2020



CANCELLATION OF TRAVEL RESULTS IN CCAF VIRTUAL BOOTH AT AFA 2020

MR. BENNY SEAWRIGHT, CHIEF OF MEDIA AND DISTANCE LEARNING, 5074

Normally in September each year, our CCAF marketing team puts together a list of members to staff the booth at the annual Air Force Association (AFA) Conference at Space Harbor, Maryland. Normally in September each year, our crew packs boxes of catalogs and brochures and delivers them to the Base warehouse to be shipped to Maryland. However, this year, 2020, was different due to the COVID-19 pandemic.

Since the decision was made by leadership to hold this AFA Air, Space and Cyber Conference virtually this year, CCAF still wanted to participate and get its message out to attendees. So after a few days of intensive, detailed work with the Air University Public Affairs staff, CCAF joined the virtual online exhibit by building a unique booth that utilized the Calendly app and Microsoft Teams which enabled attendees to be able to set up 30-minute appointments over the three-day conference to meet with CCAF exhibit personnel. Unlike the previous virtual AFITC event which was held in August -- which included only text and chat features in the booth for attendees, this virtual event allowed attendees to make live appointments to actually enter the CCAF meeting room which was managed by CCAF staff, including leadership. This allowed CCAF to continue to provide information for those who wanted it.

Our listing in the Attendee Guide on page 7

Closeup of our Exhibitor Listing in Attendee Guide, page 7

Community College of the Air Force - Bronze
Click HERE to schedule your appointment
 The Community College of the Air Force is a federally-chartered academic institution that serves the United States Air and Space Force's enlisted total force. We partner with 111 affiliated Air and Space Force schools and 300 Education Service Offices worldwide to serve approximately 270,000 active, guard, and reserve enlisted personnel, making CCAF the world's largest community college system. The college annually awards over 22,000 associate in applied science degrees from 69 degree programs.

View of Calendly App for Teams Appointments

Select a Date & Time

September 2020

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
	5	6	7	8	9	10
	11	12	13	14	15	16
	17	18	19	20	21	22
	23	24	25	26	27	28
	29	30				

30 min

Join us in our virtual booth to obtain information and get your questions answered regarding the Community College of the Air Force programs.

Join our online chat by clicking this link:
[CCAF Virtual Online](#)

Brochures posted in Teams

Videos posted in Teams:

- AU/CCAF Promo (Lt Col Presuto): <https://www.dvidshub.net/video/701942/thats-air-university-building-critical-thinkers>
- CCAF Video One (MSGT Baker voiceover): <https://www.dvidshub.net/video/728317/ccaf-one>
- CCAF Video Two (10 CCAF stars from Cmd Section, DEA, DEC, and DES): <https://www.dvidshub.net/video/731405/ccaf-overview>
- CCAF Pharmacy (TSgt Lariccia): <https://www.dvidshub.net/video/731214/ccaf-pharmacy>
- Intro for FTAC: <https://www.dvidshub.net/video/733368/ccaf-ftac>
- CCAF Success (Lt Col Newcomer, ACSC Instructor): <https://www.dvidshub.net/video/731295/ccaf-it-col-newcomer>
- CCAF ANG Promo (MSGT Baker - video shot at McGhee-Tyson): [dvidshub.net/video/731814/ccaf-promo](https://www.dvidshub.net/video/731814/ccaf-promo)



Community College of the Air Force

TIPS FROM THE REGISTRAR'S OFFICE

MSGT KIMBERLY COOPER, SUPERINTENDENT OF ENROLLMENT MANAGEMENT, 5078

JUL-SEP 2020

How do I order a transcript?

The best way is to log into AFVEC (<https://afvec.us.af.mil/afvec/public/welcome>) with your CAC (use Chrome) and click on CCAF Student Services on the left side of the page. Then click the transcript tab and then click Order CCAF transcript. We mail transcripts via USPS First-Class mail every Monday, Wednesday and Friday. Additional ordering options are discussed here:



<https://www.airuniversity.af.edu/Barnes/CCAF/Display/Article/803247/community-college-of-the-air-force-transcripts/>

How do I know if you have received my transcript?

Log into AFVEC (<https://afvec.us.af.mil/afvec/public/welcome>) with your CAC (use Chrome) and click on CCAF Student Services on the left side of the page and then click the transcript tab. If your transcript doesn't show up there, click the Enrollments tab and then click on the degree title to see what courses are on your record.

Can I mail you a sealed transcript I received from my university?

CCAF only accepts official transcripts sent to CCAF by the school where you took courses. We do not accept transcripts issued to students, even if they're still sealed.

My transcript has transfer credit from 3 other schools I attended, will you accept those?

We need a transcript from each school you attended. We do not accept anything listed as transfer credit on another school's transcript.

How do I get credit for High School AP classes?

CCAF does not accept or evaluate high school transcripts. If you believe you received college credit for courses taken in high school, please request a transcript from either the College Board (<https://apscore.collegeboard.org/scores/score-reporting/>) or the credit-granting institution and have them send it to CCAF directly.

I took a CLEP or DSST exam and it's not on my CCAF record (aka Web PR, aka Transcript)

If you take a CLEP or DSST exam, be sure to use your SSN and not your DoD ID number. This will ensure your score gets added to your CCAF record automatically. Already used your DOD ID number? Contact your base education office and give them a copy of your score report so we can manually load your exam to your CCAF record. CCAF will use that score report to verify your exam completion in DAIMS, a system run by

(Continued on page 14)



Community College of the Air Force

(Continued from page 13)

JUL-SEP 2020



DANTES where CLEP and DSST scores are uploaded. If you don't have your score report, just provide your exam title and the date you took the exam to the Education Office. Retests paid for out of pocket are NOT reported in DAIMS so you will need to order a score report from Prometric and have it sent to CCAF.

I sent in a transcript request a month ago and my college still hasn't received my transcript

Unfortunately USPS has been experiencing delays that may have led to us not receiving your mailed-in transcript request, or that prevented your transcript from arriving at its destination. Please contact us at registrar.ccaf@us.af.mil and we will look into it for you.

Do you send official transcripts electronically?

Not yet, but we are actively working toward this goal.

What classes do I need to finish my CCAF degree?

This is best discussed with a CCAF advisor at your Base Education Office because the answer will be different for everyone.

What courses will CCAF Accept?

For a list of courses CCAF has evaluated and approved for transfer, log into AFVEC (<https://afvec.us.af.mil/afvec/public/welcome>) with your CAC (use Chrome) and click on CCAF Student Services on the left side of the page. Click on Transfer Credit at the top of the page, and then click on Civilian Course Conversion Table (CivCCT).

What CLEP/DSST exams will CCAF Accept?

For a list of courses CCAF has evaluated and approved for transfer, log into AFVEC (<https://afvec.us.af.mil/afvec/public/welcome>) with your CAC (use Chrome) and click on CCAF Student Services on the left side of the page. Click on Transfer Credit at the top of the page, and then click on 2017 Credit by Exam Matrix.

Why didn't you accept my course from my college?

The most likely explanation is that it hasn't been evaluated and is not on the CivCCT. Contact your Education Office to request an evaluation. Contact your Base Education office to request an evaluation. It's also possible that the course is a duplicate of one already on your record. Your Base Education office can help you determine that as well.

The class I want to take (or already took) isn't on the CivCCT.

"We appreciate the time you take to advise and educate our students on CCAF policies and procedures..."

(Continued on page 15)



Community College of the Air Force

Contact your Base Education office to request an evaluation of the course.

Do you accept courses from Sophia Learning, Straighterline, or Study.com?

These websites are not accredited degree-granting institutions, and therefore their courses are not acceptable towards the CCAF General Education Requirements. However, some courses may be applied towards Technical or Leadership, Management and Military Science (LMMS) program areas, depending on the specific CCAF degree program and the ACE evaluation of recommended credit. These courses need to be evaluated on a case-by-case basis, as the answer will be different for each student. If you would like to have a course evaluated for credit, please contact your Base Education Office and have them submit a Student Action Request on your behalf with the name of the course you would like to have evaluated.



JUL-SEP 2020

I used to have credit for my upgrade training, but now I don't.

CCAF changed the way we award credit for upgrade training recently. If you had INT5000/INT7000 and it's gone, contact us at registrar.ccaf@us.af.mil so we can apply UGT5000/UGT7000 (if applicable). This change was supposed to be automatic, but in a few cases we need to manually apply this credit.

No one at CCAF ever answers the phone!

CCAF Staff are currently teleworking due to COVID-19, so the best way to contact us is via the following methods:

Transcript/diploma/credit inquiries: registrar.ccaf@us.af.mil

AFCOOL: Use AFVEC messaging system

Credentials: Create a ticket @ <https://www.auservicedesk.af.edu>

Guard, Reserve, Retirees, Wounded Warriors & ESOs/BETMS: ccaf.edservices@us.af.mil

CCAF Affiliate School Instructors: ccaf.fac@us.af.mil

Media, Distance Learning, Website: ccaf.decm@us.af.mil

CCAF Facebook page: <https://www.facebook.com/CCAFDECM>

AF COOL Facebook page: <https://www.facebook.com/USAF.AFCOOL>



Community College of the Air Force

CCAF DATA

TSGT MELILLO, PROGRAM ASSESSMENTS, 5070

JUL-SEP 2020

Ending 30 September 2020...

Total Number of registered students: 271,230

Total Number of graduates: 464,900

Total Number of degrees awarded: 572,319

Wounded Warrior Graduates: 13

Student records maintained: 3,089,998



Certifications issued:

Occupational Instructor Certification (OIC): 17,367 (Program Phased to CIC 1 Jan 11)

CCAF Instructor Certification (CIC) - Level 1: 11,642

CCAF Instructor Certification (CIC) - Level 2: 7,782

CCAF Instructor Certification (CIC) - Level 3: 1,449

Instructional System Development (ISD) Certification: 731

Professional Manager Certification (PMC): 30,904

AF Airframe and Powerplant (A&P) Certification: 1,429 enrolled with 1,089 graduates

Campus Affiliations

Number of worldwide off-campus instructional sites: 249

Number of CCAF faculty: 6,920

AU-ABC Program

87 schools and 315 four-year degree programs

177,819 total students have enrolled in 294,170 courses to date

GEM Program

119 schools offering 2,177 courses

122,801 total students have enrolled in 143,683 courses to date

(Continued on page 17)



Community College of the Air Force

(Continued from page 16)

JUL-SEP 2020

Year	# Transcripts	Year	# Transcripts
2002	95,355	2011	136,611
2003	112,901	2012	132,582
2004	126,424	2013	109,193
2005	123,803	2014	124,100
2006	126,108	2015	119,050
2007	151,548	2016	107,728
2008	145,760	2017	105,314
2009	145,519	2018	76,648
2010	143,059	2019	103,617
2011	136,611	2020	
Total number of transcripts issued in 2019 :		103,617	

Year	Degrees Awarded			Year	Degrees Awarded		
	April	October	Total		April	October	Total
2003	6,845	7,502	14,347	2012	9,588	10,560	20,148
2004	7,082	7,028	14,110	2013	10,832	9,829	20,661
2005	7,864	9,103	16,967	2014	10,118	13,039*	23,157
2006	7,648	9,123	16,771	2015	11,575	11,631	23,206
2007	7,930	9,526	17,456	2016	12,229*	11,496	23,725
2008	8,393	9,506	17,899	2017	11,741	12,499	24,240*
2009	8,164	9,383	17,547	2018	10,554	11,637	22,191
2010	8,426	9,395	17,821	2019	9,026	10,037	19,063
2011	8,914	9,580	18,494	2020	10,402		
*indicates largest April *indicates largest October *indicates largest year							

Websites for Additional Information

- CCAF Public Website: <http://www.airuniversity.af.mil/Barnes/CCAF/>
- CCAF Portal Website: https://www.my.af.mil/USAF/site/AETC/AETC_AU/BARNES_CTR/CCAF
- CCAF Certifications Page: <http://www.airuniversity.af.mil/Barnes/CCAF/Display/Article/803252/>
- CCAF Transcript Page: <http://www.airuniversity.af.mil/Barnes/CCAF/Display/Article/803247/>
- AFCOOL Page: <https://afvec.langley.af.mil/afvec/Public/COOL>
- AFCOOL Facebook Page: <https://www.facebook.com/USAF.AFCOOL>

(Data as of 30 September 2020 -- supersedes data distributed Apr—Jun 2020 UPDATE.)

For questions or comments, send an email to: ccaf.iesurveys@us.af.mil



Community College of the Air Force

AFFILIATE SCHOOLS UPDATE OCT—DEC 2019

CCAF PARTICIPATES IN AIR FORCE BIRTHDAY

MR. BENNY SEAWRIGHT, CHIEF OF MEDIA AND DISTANCE LEARNING, 5074



“I am an American Airman, I am a warrior, I have answered my nation’s call.” These words were part of the ones recently spoken by various members from Maxwell AFB during the videotaping of a new Air Force video in commemoration of the Air Force’s 73rd birthday. Two members from CCAF, Lt Col Melanie Presuto and Mr. Benny Seawright, participated in the video that was put together by Mr. Mike Hasenauer and others at Air University Television for AF-wide distribution. The video can be viewed at the following link:

<https://www.dvidshub.net/video/766565/air-force-73rd-birthday-video>



Lt Col Melanie Presuto and Mr. Benny Seawright (circled) were two participants in the Air Force’s 73rd birthday video.

“...leaving your customers with a positive interaction can make a big difference.”



Community College of the Air Force

AFFILIATE SCHOOLS UPDATE OCT– DEC 2019

CCAF COMPLETES FIRST VIRTUAL AFFILIATE SCHOOL LIAISON COURSE

MSgt Thomas Baker, Affiliate Schools Manager

The CCAF Campus Affiliations flight accomplished its first virtual Affiliated School Liaison (ASL) Course on 17-18 Sep 20, graduating 20 students. This course was the first of its type, and helped serve as a “proof of concept” for future classes. The training was administered through Microsoft Teams, with representatives from Sheppard AFB, Joint Base McGuire-Dix-Lakehurst, and Kadena AB in attendance. ASL training covers 15 objectives focusing on equipping new ASLs with the tools to better administer the CCAF program at their locations. Upon completion of the course, attendees provided feedback on how to improve the course, which will be implemented in future sessions. Additional courses will be offered:

19-20 Oct 20

17-18 Nov 20

1-2 Dec 20.

The link to register for the courses will be sent to unit POCs.



Campus Affiliations Flight conducted an Affiliation Schools Liaisons (ASL) training workshop on 4-6 November 2019.



Community College of the Air Force

Welcome to CCAF Ms. Patricia McCormick

Ms. Pat McCormick joined the Community College of the Air Force (CCAF) staff in June 2020 as an Education Specialist in the Curriculum and Training Flight. She provides educational advisement and counseling, quality assurance, degree program development, and curricular research in support of the Academic Programs Division.

Ms. McCormick began her Air Force career in 1981 when she left her hometown of Prattville, Alabama to attend the Air Force Basic Military Training School. She spent the next 11 years as a Personnel Specialist at various bases to include RAF Upper Heyford, United Kingdom; Wright Patterson Base, Ohio and Mountain Home AFB, Idaho.

After separating from the Air Force, she moved to Knoxville, Tennessee and worked in crisis counseling and vocational rehabilitation counseling. In 1997, after returning to her hometown she began her educational career as Director, Education Services and then in 2000 as Dean of Student Affairs at South University in Montgomery, Alabama.

In 2017, Ms. McCormick began her Air Force civil service career at Air University, Maxwell AFB, AL. She was hired as an Education Specialist in the Air University Registrar office working with officer PME.

EDUCATION

- 1981 Basic Military Training School, Lackland AFB, Texas
- 1981 Personnel Specialist Technical School, Keesler AFB, Mississippi
- 1984 Bachelor of Science Degree in Social Psychology, Park College-Wright Patterson AFB, Ohio
- 1986 Noncommissioned Officer Leadership School, Mountain Home AFB, Idaho
- 1990 Associate in Applied Science Degree in Resource Management, Community College of the Air Force, Maxwell-Gunter AFB, Alabama
- 1992 Master of Education Degree in Community Counseling, College of Idaho, Caldwell, Idaho

ASSIGNMENT

1. 1981-1982 – Personnel Specialist, RAF Upper Heyford, UK
2. 1982-1985 – Personnel Specialist, Wright Patterson AFB, Ohio
3. 1985-1992 – Personnel Specialist, Mountain Home AFB, Idaho
4. 1992-1994 – Crisis Counselor, Knoxville, Tennessee
5. 1994-1997 – Vocational Rehabilitation Counselor, Knoxville, Tennessee
6. 1997-2000 – Director, Education Services, Prattville, Alabama
7. 2000-2017 – Dean of Student Affairs, Montgomery, Alabama
8. 2017-2020 – Education Specialist, Maxwell AFB, Alabama



Community College of the Air Force

CCAF Publisher and Historian retires after 36 years

MR. BENNY SEAWRIGHT, CHIEF OF MEDIA AND DISTANCE LEARNING, 5074

Ms. Yolanda P. Alston, who has been the Community College of the Air Force's Director of Publications and History for the past 18 years, retired on 30 September 2020. Combining her total cumulative federal civilian service, Ms. Alston has faithfully served our Air Force for 36 years!

Ms. Alston, who was born in Waco, Texas and was an Air Force "brat," received her Bachelor of Science Degree in Business Administration with a Concentration in Marketing from the University of Alabama in 1982 and her Master of Science Degree in Management from Troy State University Montgomery in 2000. She then worked as a Library Technician at the Maxwell AFB Air University Library from 1984-1989. After that, Ms. Alston became an Editorial Assistant at the Historical Research Agency from 1989-1991. Later, Ms. Alston was hired as a Writer-Editor for AFROTC at Maxwell AFB from 1991-2002. She later took the job as Writer-Editor with the Community College of the Air Force in 2002, where she has served for 18 years.



Ms. Yolanda Alston who last worked in CCAF's Media and Distance Learning Flight gave 36 years of dedicated and faithful service to our nation. We sincerely appreciate the fine work Ms. Alston has performed during her long tenure of service and wish her the best as she begins the next chapter of her life.