

United States Air Force (USAF)
United States Space Force (USSF)
Officer Training School (OTS) Welcome Guide
18 May 22



(Supersedes all other OTS Welcome Guides prior dated)



USAF/USSF OTS Welcome Guide



COMMANDANT'S WELCOME

Congratulations on your selection to attend the Department of the Air Force Officer Training School (OTS). You will embark on one of the most formative and challenging opportunities within the profession of arms. The OTS mission is to develop officers of high moral character, committed to our oath, values, and creed; ready to serve and lead.

As officers we answer to a higher calling, to selflessly serve and lead our Airmen and Guardians. We engage in a cause bigger than ourselves and grander than our own ambitions and desires. Our OTS instructors are highly motivated, exceptionally talented, and extremely dedicated to our cause and calling. We will give our best to ensure every officer trainee who passes through this school is ready to serve and lead, with the guts to fight, and grit to win our Nation's wars. At OTS we train hard so America will win and bleed less in war. We will demand your best as we assess, coach, and mentor you through this OTS crucible. Your successful completion will depend on your commitment to learn and improve. Our standards are high. "Excellence in all we do" is the OTS expectation. We will physically and mentally challenge you because the Airmen and Guardians you will lead deserve the finest officers our Total Force can deliver.

Thank you for choosing to become a warrior and leader of character, an unwavering defender of the Constitution, and servant of the Nation. Prepare yourself physically, mentally, and morally to work hard and give your very best at OTS by living with honor, lifting others, and elevating performance. Know your "why," what inspires you, and why you choose to serve. Finally, know your goals, what you want to give and achieve at OTS. What will you do to become a better wingman, leader, and warrior?

I look forward to returning your salute on graduation day and serving as your wingman and brother in arms. Thank you for answering the call to serve and lead...**"Always with Honor."**

KEOLANI W. BAILEY, Colonel, USAF
Commandant



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1. INTRODUCTION

1.1. Purpose. The OTS Welcome Guide is designed to provide prospective Officer Trainees (OT) with a reference to defined terminology as used at OTS, requirements and recommendations, commonly missed items or issues, arrival process (when, where, how, and what to bring), expectations, and frequently asked questions. See Attachment 1, *Annual Montgomery Alabama Weather*, for weather planning purposes.

1.2. Document Office of Primary Record. OTS Standardization and Evaluation (CCV) with support and input from 22d Training Support Squadron (22 TRSS), 24th Training Squadron (24 TRS), and 217th Training Squadron (217 TRS). This document, at a minimum, will be reviewed annually by CCV and approved by the Commandant.

1.3. Points of Contact.

1.3.1. Student Services (reporting, general questions): 22TRSS.MS.StudentServices@us.af.mil.

1.3.2. WINGS Help Desk (WINGS website issues): HolmCenter.WINGS.Support@us.af.mil.

1.4. Terminology.

1.4.1. MOTS-005: 9-week program, Officer Training School (OTS).

1.4.2. MOTS-002: 5-week program, Officer Training School-Abbreviated (OTS-A).

1.4.3. Officer Trainee (OT): Any trainee assigned to OTS. Commissioned officers assigned to OTS as trainees are also referred to as OT.

1.4.4. Direct Commission Officers: Chaplains, Judge Advocates (JAG), Space Force Officers and medical professionals from all across the US Air Force (Active Duty, Guard, Reserve, Health Professional Scholarship Program, and Uniformed Services University of Health Sciences).

1.4.5. Line Officers: Also defined as non-direct commission (NDC) students, these are all other Air Force Specialty Codes (AFSC) and Space Force Officers, which must commission through an accessions program.

2. PRE-ARRIVAL REQUIREMENTS AND RECOMMENDATIONS

2.1. Pre-Arrival Requirements. WINGS accounts for OTs are created when the Training Quota Identifier (TRQI) allocates that student to OTS. WINGS is where all pre-arrival requirements are located. Logon information will be sent as a system-automated email via WINGS (see paragraph 2.2.3). NOTE: All inbound OTs must ensure personal information is correct and accurate to include any changes in primary email address. This information is used for official military commissioning paperwork and graduation certificates.

2.1.1. Inbound OTs must complete all demographics data in WINGS no later than (NLT) 10 calendar days before reporting to OTS and pre-course assignment as soon as possible. Review all reporting instructions.

2.1.2. Visit the OTS homepage for important information: [OTS Homepage](#)



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2.2. Pre-Course Assignment.

2.2.1. Completion of pre-course assignments is mandatory prior to arrival to OTS. It is expected that you finish the pre-course assignments before attending OTS or else you will have the added burden of finishing these assignments in addition to your other course work.

2.2.1.1. Estimated time to complete the pre-course assignment is 21.5 hours for OTS/OTS-A.

2.2.1.2. Guard and Reserve members may apply for points only orders to complete pre-course assignments.

2.2.2. Designed as distance learning that provides a baseline knowledge to enable a higher level of learning throughout OTS.

2.2.3. You will receive two (2) system-generated emails, one (1) with login and one (1) with a password, from wings@holmcenter.com (this is an automated/un-monitored email account) no later than (NLT) 14 days prior to class start or when you are added to a class via TRQI. NOTE: Emails might end up in your "SPAM" or "JUNK" folders.

2.2.4. Must watch "[Getting Started, Pre-Course Introduction](#)" ([link](#))

2.2.5. Pre-Course Assignment login: [WINGS\(link\)](#)

2.3. Medical.

2.3.1. OTS has partnered with Intake Q, a commercial, HIPAA compliant data collection portal, for all medical in-processing items. All OTs will receive an email with instructions on all **required items, immunizations, and questionnaires that need to be uploaded prior to arriving at OTS.**

2.3.2. COVID vaccination information will be provided in the email mentioned above.

2.3.3. All personnel should ensure they bring a 60-day supply of medications with them. Members are authorized and encouraged to bring over the counter medication such as Motrin and Tylenol, as well.

2.3.4. OTs may not attend training while pregnant.

2.3.5. OTs may not attend training 6-months post-partum without their medical provider's written approval and AETC/SG concurrence.

2.3.6. OTs may not attend OTS while on a medical profile without an approved medical waiver (AF Form 422) and approval of the Training Squadron Commander.

2.3.7. **ALL** inbound OTs (to include prior enlisted members) will upload questionnaires into Intake Q. Members who have Immunizations records within the Military System will NOT need to provide them. Hard copy medical records will not be accepted at OTS. Direct all medical questions to ots.medical.mds@us.af.mil (due to HIPAA laws, DO NOT EMAIL MEDICAL RECORDS).

2.4. Recommendations.

2.4.1. Read Department of the Air Force Manual (DAFMAN) 36-2905, *Air Force Physical Fitness Program*, and perform self-administered physical fitness assessments (PFA) to test your physical



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fitness readiness before arriving. Trainees are expected to arrive fit and ready to meet the Air Force fitness requirements. [DAFMAN 36-2905 \(link\)](#)

2.4.2. All OTs will be prepared on day one of training. OTs must be able to take and pass the sit-up, push-up, and 1.5 mile run tests detailed in DAFI 36-2903. OTS will not administer alternate test events. OTs may not attend OTS if they are unable to complete all components of the fitness assessment, unless they have an approved AF Form 422 and Training Squadron Commander approval.

2.4.3. OTs are also expected to be fit enough to complete long distance runs, ruck marches, obstacle courses, and challenging group physical fitness training.

2.4.4. Read DAFI 36-2903, *Dress and Personal Appearance of Air Force Personnel*: [DAFI 36-2903 \(link\)](#)

2.4.5. Read [AFI 1-1, Air Force Standards \(link\)](#)

3. **REQUIRED IN-PROCESSING DOCUMENTS**

3.1. Important Document Guidance. Hand carry all documents; do not pack these documents in your checked bags. Do not email these documents to 22 TRSS or Student Services. Turn in copies only. Do not submit original documents. If required, orders validation will be completed after the first week of training by your assigned flight instructor once you bring the required documentation to the academic area.

3.2. Prior Active Duty Line Officers. Prior active duty line officers – NDC OTs with no break in service only, reporting with permanent change of station (PCS) orders/AF Form 899 and AF Form 973 (if applicable).

3.2.1. Two (2) forms of valid government ID. Bring social security card if OT does not have a common access card (CAC).

3.2.2. Five (5) copies of PCS orders and amendments (AF Form 889/AF Form 973).

3.2.3. Defense Enrollment Eligibility Reporting System (DEERS) enrollment only (not required if dependents are already enrolled).

3.2.3.1. Marriage license and valid/current spouse ID.

3.2.3.2. Dependent's birth certificate and social security number.

3.2.4. Most recent DD Form 4, *Enlistment/Re-Enlistment Document Armed Forces of the United States*. Please ensure you have all four pages of the Form 4 as well.

3.2.5. Supporting documentation for awards and decorations (signed and published).

3.2.5.1. Awards and decorations information should be downloaded from Personnel Records Display Application (PRDA).

3.2.5.2. Prior to your final out from your losing unit, print your entire PRDA records.



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3.2.5.3. Prior Active Duty members must ensure your rank was updated to SSgt (E-5) if you were SrA (E-4) or below effective your departure date.

3.2.6. AF Form 56, *Application & Evaluation for Training Leading to a Commission in the United States Air Force*.

3.2.7. AF Form 1034, Extended Active Duty Agreement

3.3. Non-Prior Service Line Officers, Break-in-Service, and Transfers. Non-prior service line officers, break-in-service, military branch transfers, component transfers, and reporting from MEPS (recruited by Air Force Recruiting Services).

3.3.1. Two (2) forms of valid government ID (bring social security card if OT does not have a CAC).

3.3.2. Five (5) copies of Military Entrance Processing Station (MEPS) orders and amendments. Must have an order number on them and be signed.

3.3.3. Dependent Documentation for DEERS enrollment.

3.3.3.1. Spouse: Marriage license, valid ID, and SSN.

3.3.3.2. Child: Birth certificate, and SSN.

3.3.4. Most recent DD Form 4, *Enlistment/Re-Enlistment Document Armed Forces of the United States*. Please ensure you have all four pages of the Form 4 as well.

3.3.5. Supporting documentation for awards and decorations (signed and published).

3.3.5.1. Awards and decorations information should be downloaded from PRDA.

3.3.5.2. Prior to your final out from your losing unit, print your entire PRDA records.

3.3.5.3. Prior Active Duty members must ensure your rank was updated to SSgt (E-5) if you were SrA (E-4) or below effective your departure date.

3.3.6. All DD Form 214s, *Certificate of Release or Discharge from Active Duty* (only applicable for members with a break-in-service or branch transfers).

3.3.7. AF Form 1034, Extended Active Duty Agreement.

3.3.8. AF Form 56, *Application & Evaluation for Training Leading to a Commission in the United States Air Force*.

3.4. Air Force Reserve Line Officers. Reserve line officers (remaining Reserve after graduation).

3.4.1. Two (2) forms of valid government ID (bring social security card if OT does not have a CAC).

3.4.2. Five (5) copies of orders and amendments.

3.4.3. DEERS enrollment only (if you have dependents, spouse, or children that are not enrolled while at OTS).



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3.4.3.1. Marriage license and valid/current spouse ID.

3.4.3.2. Dependent's birth certificate and social security number.

3.5. Air National Guard Line Officers. Air National Guard line officers (remaining Guard after graduation).

3.5.1. Two (2) forms of valid government ID (bring social security card if OT does not have a CAC).

3.5.2. Five (5) copies of orders and amendments.

3.5.2.1. Orders must reflect Title 10 Status. Title 32 orders will not be accepted.

3.5.3. DEERS enrollment only (if you have dependents, spouse, or children that are not enrolled while at OTS).

3.5.3.1. Marriage license and valid/current spouse ID.

3.5.3.2. Dependent's birth certificate and social security number.

3.6. Direct Commission Officers: Health Professional Scholarship Program (HPSP), Medical, JAG, Chaplain. Direct commission applies to all (Active Duty, Air Force Reserve, Air National Guard) HPSP, Medical, JAG, and Chaplain Officers.

3.6.1. Two (2) forms of valid government ID (bring social security card if OT does not have a CAC).

3.6.2. Five (5) copies of orders and amendments.

3.6.2.1. (Guard members) – Orders must reflect Title 10 Status. Title 32 orders will not be accepted.

3.6.3. DEERS enrollment only (if you have dependents, spouse, or children that are not enrolled while at OTS).

3.6.3.1. Marriage license and valid/current spouse ID.

3.6.3.2. Dependent's birth certificate and social security number.

3.6.4. Most recent DD Form 214 (to resolve pay issues).

4. COMMON ISSUES

4.1. Pay for Component Transfers. Common pay issues for component transfers (Air National Guard and Reserve going into Active Duty).

4.1.1. Prior to departure, Air National Guard OTs transferring to Active Duty must contact their local personnel section to be released in MilPDS. They will initiate this action by placing the OT in the following PASCODE ZB0JFOK9 with an SPD code KGM, effective one (1) day prior to arrival.



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4.1.2. If the local personnel section has any issues completing these actions, they can contact Air Force Recruiting Services (AFRS) line officer accessions at (210) 565-0340. The personnel section at OTS does not have access to update Air National Guard or Air Force Reserve records.

4.1.3. OTs will not get paid while in training until this is completed.

4.2. Commonly Missed Items.

4.2.1. Verify your orders are correct prior to arrival.

4.2.2. Verify you have the correct fund cite via the Education & Training Course Announcements (ETCA) website (CAC-enabled). If you do not have a CAC yet, please provide the link to your home-station orders clerk or military personnel flight (MPF).

4.3. Student Pilots attending Military Flight Screening (MFS).

4.3.1. Any Active Duty students who are scheduled for pilot training (92T0 & 92T3) need to attend MFS. This is an appointment that will determine your ability to fly for the military. While it sounds similar to a flight physical, it is different and Active Duty pilot candidates will attend this appointment after graduation.

4.3.2. MFS is conducted at Wright-Patterson AFB in Ohio and is not associated with OTS. The OTS Assignments team will work with the schedulers at MFS to get you into the earliest possible appointment after graduation, however, it is very common for OTS graduates to be temporarily assigned to OTS for an undetermined amount of time. Do not make departure plans after graduation until you have been notified of your MSF date by the Assignments team.

4.3.3. There can also be delays while you attend MFS which can last a few days, a few weeks, or a few months. The schedulers at MFS will continue to work with the OTS Assignments team to continue adjusting your orders to accommodate any delays that occur.

4.3.4. In the event you are medically disqualified from flying, you will be reassigned to Wright-Patterson AFB while you are reassigned to a different career field. That process typically takes a few months.

5. ARRIVAL ON CAMPUS

5.1. Arrival Process and Requirements.

5.1.1. Reporting Window: All travel arrangements should accommodate a no earlier than 0900 report time on the class start date. Specific reporting window will be emailed to the addresses you provided in WINGS NLT four (4) days prior to class start. OTs should make travel plans that allow arrival as early as 0900. Do not attempt to “tour” the OTS campus prior.

5.1.2. Where: OTS in-processing begins at location specified in Chalk Assignment message.

5.1.3. Attire: Collared shirt (tucked in and buttoned). Khaki pants or slacks (no jeans, leggings, skirts, or dresses) with belt. Athletic shoes with laces tucked in (no dress shoes, sandals, flats, or heels). Arrive with your hydration system assembled and filled with water.



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5.1.4. Prohibited: Transition lenses, smart watches, or jewelry (exception: religious medallions and wedding rings).

5.1.4.1. Contacts are authorized, but highly discouraged due to potential eye infections or injury. OTs should bring enough lenses, eye glass straps and cleaning solutions for the duration of training.

5.1.4.2. Individuals requiring dark lenses due to eye surgery will provide a doctor's note stipulating the conditions of this requirement and will need to report to the OTS Independent Duty Medical Technician (IDMT) staff for medical profile validation.

5.1.5. Arrive in compliance with grooming standards in accordance with (IAW) DAFI 36-2903. NOTE: OTs will not be allowed to in-process with non-Air Force waived facial hair (AF Form 469). OTs will have limited access to barber services during the initial portion of training.

5.1.6. OTs should eat breakfast and ensure they are properly hydrated before arrival. Lunch and dinner will be available during in-processing.

5.1.7. OTS Dining Facility (DFAC) accepts credit and debit cards; however, OTs should have \$100 cash available in the event of technical issues.

5.1.8. For base access, arrive at Maxwell Blvd Gate or Maxwell AFB Visitor Center. Show your OTS orders and government ID at the gate. From the Visitor Center it is another 1.5 miles to the OTS main building at 501 LeMay Plaza N. Bldg. 1487, Maxwell AFB, AL 36112. NOTE: Base taxi number is (334) 953-5038.

5.1.9. Contact OTS regarding early/delayed reporting, missed/delayed flights, or other travel problems. Contact Student Services at 22TRSS.MS.StudentServices@us.af.mil or at (334) 953-3517. If delayed, OTs will report to OTS Main Entrance.

5.1.10. Check with your unit/recruiter for lodging reimbursement. University Inn at Maxwell AFB, 450 LeMay Plaza, Montgomery, AL 36112, can be contacted via website link: <http://af.dodlodging.net/property/Maxwell-AFB> or commercial phone: (334) 953-3931/7544/1690.

5.1.11. Any deviations to the arrival process and/or requirements will be emailed to the addresses you provided in WINGS.

6. DEPARTMENT OF THE AIR FORCE STANDARDS

6.1. Dress and Appearance. Reference DAFI 36-2903, Chapter 3.

6.1.1. Hair Standards: OTs arriving at OTS must meet all required standards of grooming per Chapter 3 of the DAFI 36-2903. Trainees failing to do so will be turned away from training until the individual is in compliance.

6.2. Physical Fitness Standards. OTs will take a physical fitness assessment (PFA) within seven (7) days of arrival. Failure to pass the PFA will result in remedial action. Reference DAFMAN 36-2905, *Air Force Physical Fitness Program*, for more information.

6.2.1. Upon arrival, OTs are expected to be physically fit enough to accomplish all physical fitness components and pass a physical fitness assessment.



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6.2.2. Fitness components: Push-ups in one (1) minute, sit-ups in one (1) minute, and 1.5-mile run in a required amount of time. OTS does not offer alternative testing events. All PFA components must be passed, no waivers or medical profiles are accepted.

6.2.3. All OTs must be able to run up to six (6) miles.

7. REQUIRED ITEMS

7.1. Uniforms and Required Packing Items. Attachment 2, *UNIFORMS AND PACKING LIST*, identifies uniform and other items OTs will require. OTs should make every attempt possible to obtain all required items on the packing list. OTs will print and bring a copy of Attachment 2 with them on arrival day.

7.1.1. OTs are responsible for being in full compliance with Air Force uniform regulations. OTs should purchase uniform items at Army and Air Force Exchange Services (AAFES) military clothing stores. Purchasing uniform items at non-AAFES suppliers runs the risk of not meeting DAFI 36-2903 requirements and is highly discouraged.

7.1.1.1. OTs are not permitted to wear OCP ball caps.

7.1.1.2. OTs are not permitted to wear one piece or two-piece flight suits.

7.1.2. Recruiters can provide sponsorship for non-prior OTs to purchase uniform items at the nearest AAFES military clothing stores prior to arrival at OTS (highly recommended).

7.1.3. Recommend arriving with sew-on or Velcro® backing for nametapes (USAF/USSF) and rank for OCP Coat/Patrol Cap). Commissioned OTs will wear either pinned, sewn or Velcro® spice brown rank insignia centered ½ inch on front of cap.

7.1.4. If traveling via airplane, OTs are recommended to pack a 72-hour bag in case of lost luggage:

7.1.4.1. One (1) full set OCPs, (boots, socks, pants, belt, undershirt, blouse, and cap), one (1) set of Physical Training (PT) uniform (running shoes, socks, shorts, and shirt), underwear, socks, bra (women), computer, toiletries, and required documents (DO NOT pack in checked luggage).

7.1.5. Make every attempt to purchase items prior to arrival at OTS. However, all items can be purchased at Maxwell AFB through the AAFES Order Form (Attachment 4). This form will be collected when you in-process. Maxwell AFB services several other schools and programs therefore the desired size, amount, or style may be out of stock. OTs who decide to order uniform items via online must pick up or receive their uniforms **before** the start of OTS.

7.1.6. OTs are required to arrive with a black backpack, which meets DAFI 36-2903 requirements (recommended this is your 72-hour bag). This will be used to transport your laptop/equivalent device and course material while at OTS. Recommend waterproof case for electronics in the event of inclement weather. NOTE: Two-in-one hydration systems will not be allowed as they exceed the size requirements (reference Attachment 3: *Uniforms and required items packing list* NOTE 7).

7.2. Computer Requirements. Bring a laptop/equivalent device with keyboard. OTS curriculum and assignments are digital.



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7.2.1. Wi-Fi is available for official use.

7.2.2. Suggested items: CAC reader (if you have been issued a CAC) and/or small printer for your dorm room. NOTE: Access to printers, ink, and paper are limited at OTS and multiple documents will require printing.

8. FINANCES

8.1. Finances.

8.1.1. New to the Air Force or switching to Active Duty (ANG or AFRC to Active Duty) Expect delays in pay while at OTS. The delays could last a few weeks or throughout your entire time at OTS. Plan appropriately for this delay. In some instances, OT pay records may not be established before graduation. It is highly recommended you come prepared with at least \$2,000 that you can access upon arrival to OTS. It is your responsibility to have a financial plan to support yourself and/or family while at OTS. Staff will work with OTs experiencing financial hardships on a case-by-case basis.

8.1.2. Direct Commission. You will have to pay for all meals (DFAC, MREs, etc.). Money will be collected at various points on the schedule. Arrive with \$100 in cash. An ATM is available at the OTS Shoppette, but the schedule does not allow for regular access.
NOTE: MREs will be paid for in cash only.

8.1.3. Air National Guard and Air Force Reserve. You will need to work with your home unit to establish pay through your component's respective systems/sites. OTS has neither the capability nor authority to establish pay for both ANG and AFR. All issues will be rerouted back to your respective unit.

8.1.4. Line OTs will be paid as a SSgt (E-5) (or highest previous rank) and direct commission (non-line) OTs will be paid according to their TRQI/AFSC.

8.1.4.1. Base pay: <https://www.dfas.mil/militarymembers/payentitlements/Pay-Tables.html>

8.1.4.2. Basic Allowance for Housing (BAH): Non-prior service OTs with dependents will receive the dependent rate BAH and OTs without dependents will receive the partial-rate BAH: <http://www.defensetravel.dod.mil/site/bahCalc.cfm>

8.1.5. Arrive at OTS with all the info required to setup direct deposit, like your SSN, name of banking institution, account number, and routing number. Any errors when filling out finance paperwork can cause a drastic delay.



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9. WHAT TO EXPECT AND FREQUENTLY ASKED QUESTIONS

9.1. What to Expect.

9.1.1. Alcohol, pornographic material, tobacco, misconduct, and pets are not permitted on the OTS complex or at Vigilant Warrior.

9.1.2. OTS has a zero tolerance policy on sexual harassment, discrimination, and unprofessional relationships. All OTs will be expected to conduct themselves professionally and treat each other and staff with the utmost respect.

9.1.3. Firearms, ammunition, other weapons (i.e. knives), and/or multi-tools are not authorized at OTS. Also, firearms and/or ammunition may not be stored in personally owned vehicles (POV) on Maxwell AFB. The 42d Security Forces Squadron is unable to store weapons or firearms for OTs. It is the OT's responsibility to find appropriate storage of weapons, firearms, and ammunition prior to arrival at Maxwell AFB. There are establishments in the local area which offer this service.

9.1.4. OTs should take all required items for OTS with them when they in-process. OTs will have until the end of training day two to retrieve all items needed for OTS. After training day two, OT's requiring access will submit an official memorandum to the SQ/DO requesting access.

9.1.5. Cell phone, social media, and/or other voice/video communication use is highly restricted during training.

9.2. Frequently Asked Questions.

Question: How many bags should I show up with?

Answer: Whatever you can comfortably carry in an expeditious matter for approximately a quarter mile and up several flights of stairs.

Question: What if I arrive the day before in-processing?

Answer: The University Inn, Maxwell AFB's lodging (check with your unit/recruiter with regards to lodging reimbursement), can be reached at (334) 953-3931/7544/1690 for reservations. NOTE: Late/delayed arrivals will need to inform Student Services, and report to the OTS main entrance (see Attachment 1, *Campus Map*, NOTE 1). 22 TRSS Student Services contact information is located in paragraph 5.1.9. It is also strongly discouraged for OTs to meet and ride together in the same vehicle. OTs may go to AAFES prior to in processing to acquire any missing uniform or other items.

Question: What address can my family use to send me mail?

Answer: Trainee <Name>, Trainee Unit, Class ##, Flight ## (e.g. 24 TRS, Class 19-06, Flight 5-10), 550 E Maxwell Blvd Box 9000, Maxwell AFB, AL 36112-9000. NOTE: Only mission essential mail pre-coordinated with staff will be picked up.

Question: Will I be allowed to buy/acquire snacks and keep them in my dorm room?

Answer: Dormitory food storage is restricted and requires explicit training squadron approval.



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Question: What are the most common reasons OTs are removed from OTS?

Answer: Most OTs fail to meet the Air Force Physical Fitness Assessment (PFA) standards, academic requirements, or demonstrate a lack of adaptability to the Air or Space Force.

Question: What can I do to ensure my success at OTS?

Answer: Come to OTS physically fit and in a training mindset. Be prepared to receive constructive feedback.

Question: As a prior enlisted member, should I relocate my family prior to my departure from my losing base or should I wait until after I graduate from OTS?

Answer: It is highly recommended for prior enlisted members to follow DAFI 36-2110 and move their dependents prior to attending OTS as RNLTD change requests will likely get disapproved.

Question: Will there be a graduation ceremony for MOTS-002 (OTS-A) completion?

Answer: OTS does not conduct graduation ceremonies for OTS-A completion.

Question: Does the OTS campus have any facilities to plug in fully electric vehicles (e.g. Tesla)?

Answer: The OTS campus and Maxwell AFB does not house any charging stations for use for electric vehicles. It is recommended that trainees with fully electric vehicles find alternate care for their vehicles. At a minimum and if unavoidable, vehicles should be fully charged to reduce the likelihood of having any issues.

Question: Can students breast pump and ship breastmilk while at OTS?

Answer: Students should consider the intensity of the training program and understand OTS is demanding and rigorous training environment that could complicate expressing breastmilk. However, OTS will ensure all reasonable accommodations are made to support our breastfeeding members. Students may inquire about breast pumping accommodations by contacting OTS student services at 22TRSS.MS.StudentServices@us.af.mil or by phone at (334) 953-3517.

KEOLANI W. BAILEY, Colonel, USAF
Commandant

2 Attachments:
ANNUAL MONTGOMERY ALABAMA WEATHER
UNIFORMS AND REQUIRED ITEMS PACKING LIST



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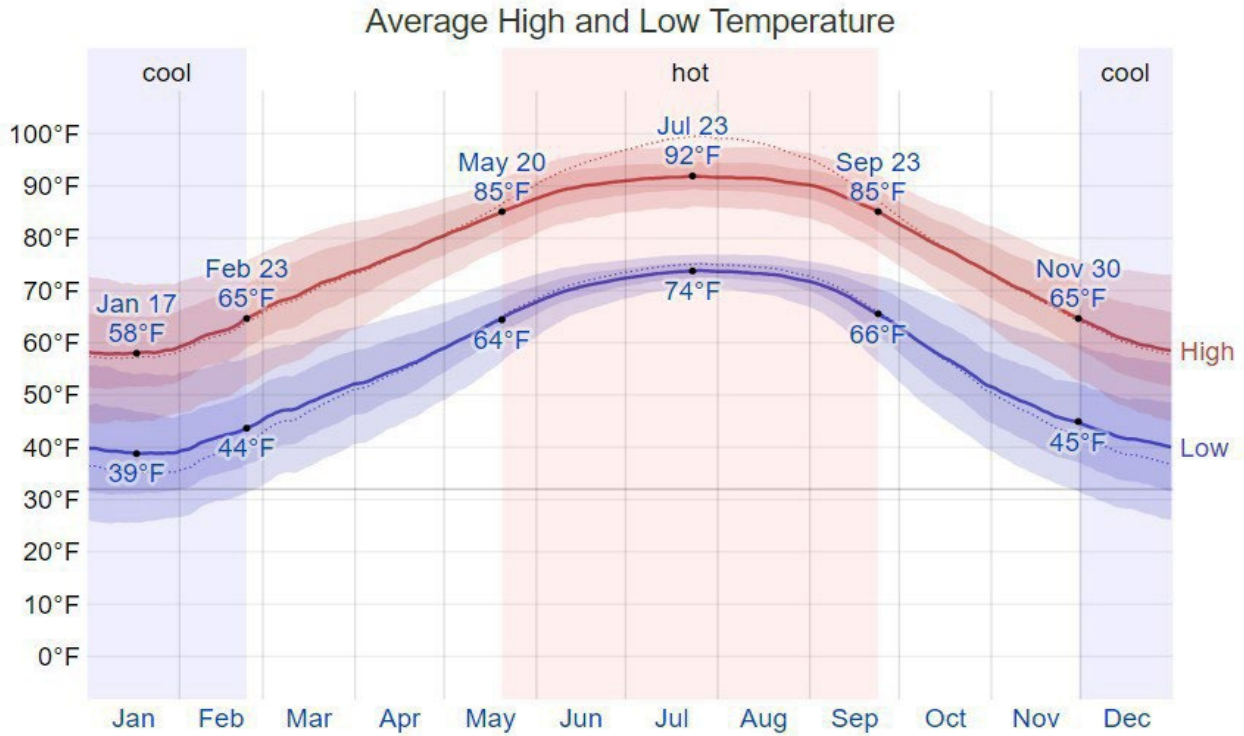
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Attachment 1: ANNUAL MONTGOMERY ALABAMA WEATHER



The daily average high (red line) and low (blue line) temperature, with 25th to 75th and 10th to 90th percentile bands. The thin dotted lines are the corresponding average perceived temperatures.



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Attachment 2: UNIFORMS AND REQUIRED ITEMS PACKING LIST

*** Denotes gender specific items

@ Denotes USAF only items

Denotes USSF only items

| Line number | Item Name | QTY | |
|---|---|---------|-----------|
| <u>Operational Camouflage Pattern (OCP)</u> | | | |
| All items below are mandatory unless otherwise noted. | | Minimum | Recommend |
| 1 | Boots, coyote brown | 1 | 2 |
| 2 | ***Pants, OCP | 2 | 2 |
| 3 | ***Blouse, OCP | 2 | 2 |
| 4 | Patrol Cap, OCP | 2 | 2 |
| 5 | Belt, rigger, Tan 499 color | 1 | 1 |
| 6 | Socks, pair, boot, coyote brown | 5 | 7 |
| 7 | Blousing straps | 1 | 2 |
| 8 | T-shirt, crew neck, coyote brown | 5 | 7 |
| 9 | @ Name tapes, textile, OCP, 1 inch wide, USAF spice brown | 1 | 2 |
| 10 | # Name tapes, textile, OCP, 1 inch wide, USSF blue | 1 | 2 |
| 11 | @ USAF Insignia tapes, OCP, 1 inch wide, spice brown | 1 | 2 |
| 12 | # USSF Insignia tapes, OCP, 1 inch wide, blue | 1 | 2 |
| 13 | @ US flag patch, OCP, spice brown | 1 | 2 |
| 14 | # US flag patch, OCP, left shoulder, full color | 1 | 2 |
| 15 | OCP fleece w/Velcro name tapes and USAF or USSF tape (Oct-Apr only) | 1 | 1 |
| 16 | Watch cap, black or coyote brown (Oct-Apr only) | 1 | 1 |
| 17 | Cold weather black or coyote brown gloves (Oct-Apr only) | 1 | 1 |
| <u>Service Dress and Blues Uniform</u> | | | |
| All items below are mandatory unless otherwise noted. | | Minimum | Recommend |
| 18 | Shoes, dress, oxford, black, plain toe (BOTH Male and female required/heels are not authorized at OTS in service dress/blues) | 1 | 1 |
| 19 | ***Blues pants (wool or polyester w/a minimum of 1 wool) | 1 | 1 |
| 20 | ***Blues Shirt, cotton/poly, blues, short sleeve w/epaulet | 1 | 2 |
| 21 | ***Blues Shirt, cotton/poly, blues, long sleeve w/epaulet | 1 | 1 |
| 22 | ***Service coat w/epaulets <u>with</u> officer sleeve braid sewn on | 1 | 1 |
| 23 | ***Flight cap, officer w/silver and blue braid | 1 | 1 |
| 24 | ***Necktie/tab, blue | 1 | 1 |
| 25 | ***Belt, blue w/chrome buckle | 1 | 1 |
| 26 | Blues name tag, standard Air Force, individual, plastic | 1 | 1 |
| 27 | Service dress name tag, standard Air Force, individual, metallic | 1 | 1 |
| 28 | US lapel insignia set of two, officer | 1 | 1 |
| 29 | Undershirt, cotton, white, V-neck | 2 | 4 |



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| | | | |
|---|--|---------------|-----------|
| 30 | Socks, cotton/nylon, black | 2 | 4 |
| 31 | Service dress ribbons/ribbon rack (as required) | Various | |
| 32 | Shirt garters | 1 | 1 |
| 33 | # USSF lapel (Two per set) | 1 set | 2 sets |
| 34 | ***Light weight blue jacket, with or without embroidery (Oct-Apr only) | 1 | 1 |
| <u>Mess Dress Uniform (See NOTE 1)</u> | | | |
| All items below are mandatory unless otherwise noted. Not required for OTS-A. | | Minimum | Recommend |
| 35 | ***Mess Dress Coat (Must have: Officer stitching for should rank, 0.5-inch silver sleeve braid, silver chain, and plain blue satin cummerbund) | 1 | 1 |
| 36 | ***Mess Dress Long Sleeve shirt, white | 1 | 1 |
| 37 | ***Mess Dress Trousers (blue) w/attachable suspenders (Dark Blue or Black) | 1 | 1 |
| 38 | Mess Dress Skirt (Female only) | 1 | 1 |
| 39 | Pumps (Female only, black, no higher than 2.5-inches) NOTE: Pumps are only for Mess Dress and will not be worn with Service Dress at OTS | 1 | 1 |
| 40 | ***Bow Tie (male-blue) / Mess Dress tie tab (female-blue) | 1 | 1 |
| 41 | Cuff Links, set of two | 1 set | 1 set |
| 42 | Studs, Shirt, set of 4 | 1 set | 1 set |
| 43 | Medals (miniature, as qualified to wear) | As authorized | |
| 44 | Badges (not to exceed 4, as qualified to wear) | As authorized | |
| <u>Physical Training Gear (See NOTE 2)</u> | | | |
| All items below are mandatory unless otherwise noted. | | Minimum | Recommend |
| 45 | Running shoes (IAW DAFI 36-2903) | 1 | 1 |
| 46 | PT Shorts | 2 | 6 |
| 47 | PT Shirt | 2 | 6 |
| 48 | PT Pants, running suit or sweats (see NOTE 2) | 1 | 1 |
| 49 | PT Jacket, running suit or sweats (see NOTE 2) | 1 | 1 |
| 50 | Socks, ankle or crew, white/black/dark blue/gray/desert/sand/tan/DLA-issued green or coyote brown colored (IAW DAFI 36-2903) | 5 | 7 |
| <u>Miscellaneous</u> | | | |
| All items below are mandatory unless otherwise noted. | | Minimum | Recommend |
| 51 | ***Underwear, bra, etc. | 5 | 7 |
| 52 | Eyeglass strap, black | 1 | 2 |
| 53 | Personal hygiene, toiletry items, minimum of 2 weeks | As required | |
| 54 | Shower shoes/sandals | 1 | 1 |
| 55 | Backpack, black, IAW DAFI 36-2903 | 1 | 1 |



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| <u>Miscellaneous</u> | | Minimum | Recommend |
|---|---|-------------|-----------|
| All items below are mandatory unless otherwise noted. | | | |
| 56 | Master lock, combination only | 1 | 1 |
| 57 | Hydration system (see NOTE 3, OTS may have spares available) | 1 | 1 |
| 58 | Wrist watch (smart watches authorized, but there are wear restrictions) | 1 | 1 |
| 59 | Mechanic/Weight lifting gloves with grip, black, gray or coyote brown (for field events) IAW DAFI 36-2903 | 1 | 1 |
| 60 | Wash cloth | 1 | 1 |
| 61 | Hand soap | 1 | 1 |
| 62 | Laundry soap | As required | |
| 63 | Wrap-around eye protection (ANSI Impact rating not required, must have enclosed sides/See NOTE 4) | 1 | 1 |
| 64 | Towel (see NOTE 5) | 1 | 1 |
| 65 | Black ball-point pens | 2 | As req |
| <u>Miscellaneous</u> | | | |
| All items below are recommended | | | |
| 66 | Shoe polishing supplies (for black leather shoes) | | 1 |
| 67 | Soap dish w/cover | | 1 |
| 68 | OCP Extended Cold Weather Clothing System (ECWCS) fleece liner (Oct-Apr only/See NOTE 6) | | 1 |
| 69 | Sewing kit & scissors, OCP and blues color thread | | 1 |
| 70 | Bug spray | | 1 |
| 71 | Sunscreen | | 1 |
| 72 | Lint roller | | 1 |
| 73 | Headphones (Highly encouraged for video lessons) | | 1 |
| 74 | Pocket size notebook | | 1 |
| 75 | Shoe sole inserts | | 1 |
| 76 | Hair pins (females) | | As req |
| 77 | Surge protector, small (limited outlets in room) | | 1 |
| 78 | Small desktop printer (printers are available at OTS, but are limited) | | 1 |
| 79 | Duffle bag, green (highly recommend for 9-week students for field deployment) | | 1 |
| 80 | Hangers, plastic | | 10 |
| 81 | Mesh Laundry bag | | 1 |
| 82 | Black flashlight, < 5 inches long | | 1 |



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NOTE 1: Mess Dress uniform items are **ONLY** required for the 9-week program (line and non-line trainees). Mess Dress uniform items are **NOT** required for OTS-A. These uniform items will be worn during graduation week and may be purchased at Maxwell AFB. Tailoring shop is available.

NOTE 2: OTs will not mix and match the physical training gear (PTG) running suit and sweats uniforms. PTG is the only authorized sleeping attire.

NOTE 3: It is highly recommended that OTs purchase a hydration system, with a small document pouch, within following specifications: All black in color (all components...to include drinking tube cap), small conservative logo, no ornamentation, designs or high gloss material per DAFI 36-2903, shoulder straps with quick release chest strap, hold a minimum of 1.5 liters (50 ounces) of water. Cannot exceed the following dimensions: 18 inches length, 12 inches width, and 5 inches depth. Recommended models are the Camelbak®, *Hydrobak 50oz 1.5L Mil Tac Antidote (Black)*, Camelbak® *Thermobak 100oz 3L Mil-Spec Crux Hydration Pack (Black)*, or equivalent.

NOTE 4: Eye protection is available for trainee use at OTS campus, however condition and sanitation requirements cannot be guaranteed. Individuals electing to purchase eye protect must have fully enclosed sides to prevent debris or training aids from damaging eyes from a lateral angle. ANSI z87 is not required. Individuals required to wear prescription glasses are encouraged to purchase over-glasses that will allow the trainee to keep prescription lenses in use.

NOTE 5: Towels should be no wider than 24 inches wide by 44 inches long.

NOTE 6: It is recommended trainees bring their own personal All-Purpose Environmental Clothing System (APECS)/Improved Rain Suit (IRS). See DAFI 36-2903.

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