



ADDENDUM

AIR UNIVERSITY CATALOG ACADEMIC YEAR 2008-2009

We Produce the Future



January 2009

ADDENDUM TO AIR UNIVERSITY CATALOG, ACADEMIC YEAR 2008-2009

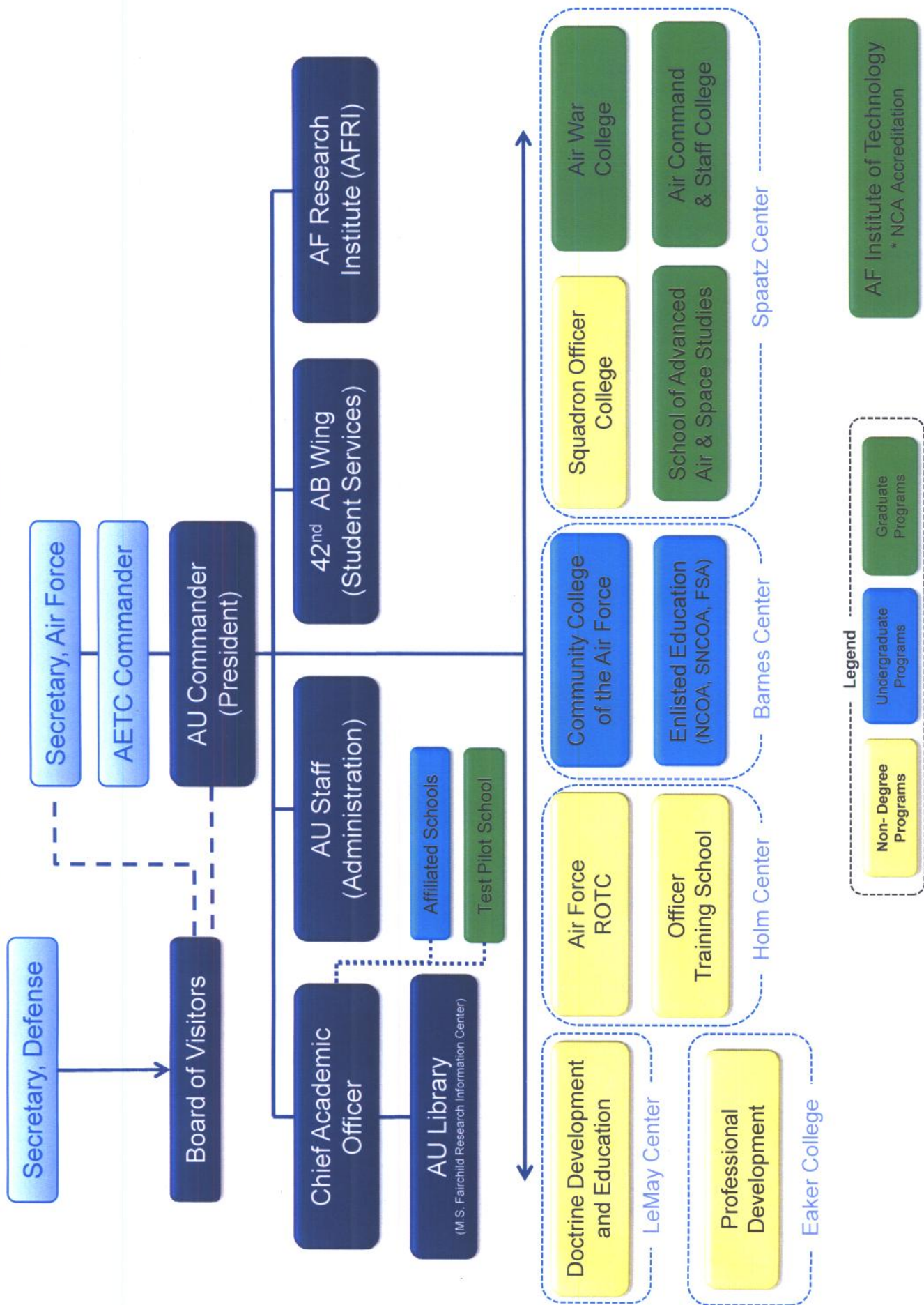
(Insert after page 5)

Add pages 5a, 5b, 5c, 5d, 5e.

Page 5e

Page 85, paragraph insert before Learning Outcomes

Air University Academic Units



Legend

Non-Degree Programs

Undergraduate Programs

Graduate Programs

Air University Policy Regarding Student Rights

1.. Air University (AU) Schools/Centers must inform their students in both residence and distance learning programs of the specific rights afforded them by virtue of their student status. Schools/ Centers must also ensure this AU policy is provided to all faculty, staff, and students in their respective instructional programs. Immediate dissemination of this policy is critical. Use of electronic methods of distribution, especially for currently enrolled distance learning students is highly encouraged.

2. Nothing in this policy is intended to replace or supersede the procedures provided for actions under the Uniform Code of Military Justice or disciplinary or administrative actions provided for in DOD directives or Air Force, Air Education and Training Command, or Air University instructions.

3. Over and above any rights conferred on students by individual AU Schools/Centers, this policy letter prescribes that any AU student has a right to appeal any adverse action taken against him/her by following the appropriate courses of appeal described below:

a. For academic issues involving non-AFIT students, the chain of appeal follows this order:

- (1) Course instructor. If the appeal is not resolved at that level, the student informs the course instructor of his/her intention to elevate the appeal to the...
- (2) Course director. If the appeal is not resolved at that level, the student informs the course director of his/her intention to elevate the appeal to the...
- (3) School commandant/commander. If the appeal is not resolved at that level, the student informs the commandant/commander of his/her intention to elevate the appeal to the...
- (4) Center commander (if different from the school commandant/commander). If the appeal is not resolved at that level, the student informs the center commander of his/her intention to elevate the appeal to the...
- (5) Air University Chief Academic Officer. If the appeal is not resolved at that level, the student informs the Chief Academic Officer of his/her intention to elevate the appeal to the...
- (6) Air University Commander. This is the highest level of appeal for academic issues. A decision made at this level is final.

b. For non-academic issues involving non-AFIT students, the chain of appeal follows this order:

- (1) Course instructor. If the appeal is not resolved at that level, the student informs the course instructor of his/her intention to elevate the appeal to the...

- (2) Course director. If the appeal is not resolved at that level, the student informs the course director of his/her intention to elevate the appeal to the...
 - (3) School commandant/commander. If the appeal is not resolved at that level, the student informs the commandant/commander of his/her intention to elevate the appeal to the...
 - (4) Center commander (if different from the school commandant/commander). If the appeal is not resolved at that level, the student informs the center commander of his/her intention to elevate the appeal to the...
 - (5) Air University Vice Commander. If the appeal is not resolved at that level, the student informs the Vice Commander of his/her intention to elevate the appeal to the...
 - (6) Air University Commander. This is the highest level of appeal for non-academic issues. A decision made at this level is final.
- c. For academic or non-academic issues involving AFIT students, the chain of appeal follows this order:
- (1) Course instructor. If the appeal is not resolved at that level, the student informs the course instructor of his/her intention to elevate the appeal to the...
 - (2) Course director. If the appeal is not resolved at that level, the student informs the course director of his/her intention to elevate the appeal to the...
 - (3) Appropriate AFIT School Dean. If the appeal is not resolved at that level, the student informs the dean of his/her intention to elevate the appeal to the...
 - (4) AFIT Vice Commandant. If the appeal is not resolved at that level, the student informs the Vice Commandant of his/her intention to elevate the appeal to the...
 - (5) AFIT Commandant. If the appeal is not resolved at that level, the student informs the Commandant of his/her intention to elevate the appeal to the...
 - (6) Air University Commander. This is the highest level of appeal for academic and non-academic issues. A decision made at this level is final.

Privacy Act

Air University (AU) utilizes the guidelines of the Privacy Act of 1974 to protect the confidentiality and integrity of student records. AU is also in compliance with the basic tenets of the Federal Education and Privacy Act (FERPA). However, the Department of Education, Family Policy Compliance Office, views AU as a Department of Defense (DOD) Section 6 school, is solely funded by the DOD under 10 U.S.C. section 2164. As a federal military education institution, AU must adhere to established federal and services policies and guidelines on records. Since the accreditation of Air University by the Commission of Colleges of the Southern Association of Colleges and Schools, student records are maintained in electronic media. The security and confidentiality of student records is key to the academic integrity of Air University. Air University is committed to protecting, to the maximum extent possible, the right of privacy of all individuals about whom it holds information, records, and files.

Information Release

A student may release information pertaining to his or her educational record to a third party by completing and submitting a release letter (with an original signature) to the college's registrar. The student needs to state what information can be provided and to whom the information can be released. The Federal Family Educational Rights and Privacy Act of 1974, 5 United States Code 301, 10 United States Code 8013 and Executive Order 9397 dictates the policy regarding release of student data. These directives specify that an educational record may not be released without the student's written consent specifying records to be released and to whom.

Assigning credit

The degree-granting graduate schools (Air War College, Air Command and Staff College, the School of Advanced Air and Space Studies, and the Test Pilot School) follow sound practices for determining the amount and level of credit awarded for all courses. Credit is normally awarded by the convention of assigning one semester hour to each 15 hours of classroom time. For some programs such as the School of Advanced Air and Space Studies and the Air Command and Staff College distance learning degree, credit is awarded at the ratio of one semester hour for each 40 hours of preparation or classroom time.

Page 85, paragraph insert before Learning Outcomes

On 21 January 2009, the President of the Southern Association of Colleges and Schools, Commission on Colleges approved the award of Master Degrees in Flight Test Engineering to those students enrolled in the program in April 2007. This is for those students who graduated in USAF Test Pilot School classes 06B and 07A.