DEPARTMENT OF THE AIR FORCE
SQUADRON OFFICER SCHOOL (AETC)
MAXWELL AIR FORCE BASE ALABAMA

5 August 2025

MEMORANDUM FOR SQUADRON OFFICER SCHOOL STUDENTS

FROM: SOS/CC
125 Chennault Circle
Maxwell AFB, AL 36112

SUBJECT: Per Diem Meal Rates for Squadron Officer School Students

1. In accordance with the Joint Federal Travel Regulations dated 1 January 2023, Chapter 3, Section B.2, the schoolhouse commander determines the availability of meals and lodging.

2. Therefore, I authorize and direct the proportional meal rate for all military members attending SOS in a TDY-to-School funding status due to strict course scheduling and limited dining facility capacity.

3. Civilian students are authorized full per diem.

4. **Guidance for students:** Refer to SOS Reporting Instructions posted on Squadron Officer School's website: https://www.airuniversity.af.edu/SOS/Student-Experience/ for detailed DTS voucher instructions.

5. This letter is required to be submitted as part of your substantiating records for travel orders and vouchers. If you need additional information or clarification, please contact SOS Student Services at DSN: 312-493-3231 (Comm: 334-953-3231) or sos.od.studentservices@us.af.mil.

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STEVEN J. AYRE, Colonel, USAF
Commandant