



**DEPARTMENT OF THE AIR FORCE
SQUADRON OFFICER SCHOOL (AETC)
MAXWELL AIR FORCE BASE ALABAMA**



AUG 16 2019

MEMORANDUM FOR SQUADRON OFFICER SCHOOL STUDENTS

FROM: SOS/CC

SUBJECT: Per Diem Meal Rates for Squadron Officer School Students

1. In accordance with the Joint Federal Travel Regulations dated 1 Mar 2018, Chapter 3, section B.2, the schoolhouse commander determines the availability of meals and lodging.

a. The Squadron Officer School (SOS) schedule typically affords one hour for lunch. Factoring in transit time and the DFAC's seating capacity, I have valid concerns that the servicing DFAC is unable to serve 700 SOS students in less than an hour. Therefore, I authorize and direct the Proportional Meal Rate (PMR) for all students attending SOS in a TDY-to-School funding status.

b. Guidance for students: On DTS, you should select "Meals Available at TDY Location" for breakfast and dinner and ensure that lunch is unselected. See SOS reporting guide for example.

2. This letter should be submitted as part of your substantiating records for your travel orders and voucher. If you need additional information or clarification, please contact SOS Student Services at DSN 953-3231 (COMM 334-953-3231) or SOC.DPS@us.af.mil.

A handwritten signature in black ink, appearing to read "R. Mills".

RICKY L. MILLS, Colonel, USAF
Commandant